

## Friends of the Paint Creek Trail

### Meeting Minutes 6/20/19

#### Attendees:

Louis Carrio, Eva Carrio, Mike Jahn, Sammie Martin, Clara Pinkham, Alice Young, Dan Butterworth, Melissa Ford, Chris Gray, Mary Chayka-Crawford

6:30 PM meeting called to order.

Meeting minutes approved from 3/21/19 meeting. Mike Jahn motioned, Sammie Martin seconded. Approved unanimously.

Louis Carrio ( Louis) mentioned that Moose Jaw held a fundraiser and donated the proceeds to our group. Approx. \$500 is expected once funds are accounted for.

Louis asked if everyone was aware of and familiar with an **Amazon Smile** account. Once designated, we get 0.5% of all purchases. If you want to direct contributions to PCT Friends make sure you access [www.smile.amazon.com](http://www.smile.amazon.com), and that our group is designated to receive the donation.

**National Trail Day**- Mike Jahn and Melissa Ford reported on the event. A number of free gifts were given out such as shirts, phone protectors, and shopping bags. People liked the “spinning wheel” and Sammie Martin reported a lot of surveys were filled out for the Trail Commission upcoming Master Plan. Unfortunately, the event was cut short due to rain. It was suggested this would have been much more successful if we had more time. We closed our tents due to rain after about 2 hours.

**Treasurer report**- Alice Young provided an updated report. Balance as of May 31 is \$36,978.25

**Invoices**- Louis presented the invoice for our insurance of \$850. Mike Jahn has accepted responsibility for future insurance quotes and renewals. We discussed going out for quotes this year but we do not have time to get quotes as the invoice is due July 1, 2019. Mike Jahn will investigate alternatives for next year. Mike Jahn moved to approve the \$850 invoice. Alice Young seconded. Approved unanimously.

**Bridge work**- Melissa Ford reported the bridge replacement work has started as of last Monday.

Pictures are online at the website. It is planned to be finished by Labor Day weekend. Resurface bids came in approx. \$300k high to original estimates. Contractors were asked to re-bid with some changes to plans and the contract was awarded to WCI, a local company.

**Interim Trail Manager**- Melissa Ford reported that an interim manager was hired. His name is Brian Marzolf. He starts July 8 and Melissa Ford is expected to take maternity leave about 2-3 weeks later.

**Master Plan**- the survey is online. Everyone was encouraged to complete the survey. An open house will be held on July 17. Three volunteers from the Friends group were requested to attend. Mike Jahn, Louis Carrio and Anne Jahn will attend.

**Labor Day Walk**- the Trail Commission voted to not have the event this year due to the Manager situation and the trail bridge work.

**Trail Commission**- Louis Carrio attended the April 15, 2019 meeting and provided an update of our status. An outline of comments was distributed. The commission is interested in supporting the idea of a pollinator garden near the trail which could include a memorial of some type to Dave Moutrie. David

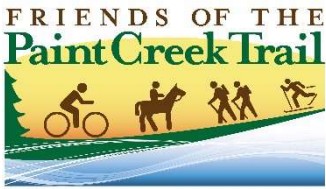
Becker of the Commission will pursue discussion with the Moutrie family. Rock Blanchard will lead the project with funds from the Friends group.

**Chamber of Commerce**- we discussed joining the Rochester Regional Chamber and the Lake Orion Chamber. Cost is \$150/Chamber. It was thought we might benefit from their business connections as possible future event sponsors. Discussed if the fee is prorated this year but we were a member at the outset and simple delinquent in paying our membership dues. We agreed to set up meetings with the two groups to discuss opportunities. Mike Jahn to schedule. Alice Young and Louis Carrio to attend.

Clara Pinkham motioned to approve up to \$300. Seconded by Mike Jahn. Approved unanimously. Chris Gray also mentioned CORE group which is a local non-profit organization.

**Clinton River Friends**- Louis Carrio, Eva Carrio, Mike Jahn, Anne Jahn, and Chris Gray attended their 15th anniversary celebration meeting. Louis and Eva later attended the Friends of the CRT meeting to establish communications. He explained how the trail management is different between the two groups. The inaugural lake-to-lake bicycle ride is Sept 13-18 for a maximum of 150 cyclists. The CRT Friends are planning to sponsor a refreshment stop on the CRT. Louis will communicate with Melinda Hill, CRT Friends President, to determine if we can participate in support their project. Louis is on their Email list.

Mike Jahn motioned to adjourn at 7:47 PM. Sammie Martin seconded. Approved unanimously.



**Friends of the Paint Creek Trail**  
**Quarterly Meeting**  
**September 19, 2019 6:30 pm**  
**Paint Creek Cider Mill, 4480 Orion Road, Rochester, MI 48306**

***Board of Directors***

*President:*  
*Louis Carrio*  
248-840-3190  
[louiscarrio@hotmail.com](mailto:louiscarrio@hotmail.com)

*Vice President:*  
*Mike Jahn*  
248-396-7109  
[jahnmf@gmail.com](mailto:jahnmf@gmail.com)

*Secretary:*  
*Tim Gauthier*  
248-840-6245  
[tim.gauthier@gmail.com](mailto:tim.gauthier@gmail.com)

*Treasurer:*  
*Alice Young*  
248-693-3152  
[75aliceyoung@gmail.com](mailto:75aliceyoung@gmail.com)

***Board Members***

*Kristen Myers*  
*Lisa Sokol*  
*Paul Miller*  
*Sammie Martin*  
*Clara Pinkham*

[www.paintcreektrailfriends.org](http://www.paintcreektrailfriends.org)

**Attendance:**

Louis Carrio  
Clara Pinkham  
Alice Young  
Dan Butterworth  
Chris Gray  
Tim Gauthier  
Rock Blanchard  
Dennis Souter

**Welcome & Approval of Agenda**

**Approval of June Meeting Minutes**

- No corrections
- Alice moved, Clara 2<sup>nd</sup>, approved

**Moosejaw Trivia Fundraiser (\$703)**

- 

**Treasurer's Report: Alice Young**

- Balance sheet and income statement attached
- Rock to discuss dedicated Ludlow bridge replacement funds \$1051.65 w trail commission (collected via donation jar)
- Why is \$3085 Marshview Parking Lot funds in our accounts? Is this the money donation by Back to Beach for a drinking fountain on the trail. Alice to confirm account description.

## Invoices for Payment

- Ray Wiegands Nursery      \$350
  - For Moutrie Pollinator Garden plan = approved

## Trail Manager's Update

- Trail Resurfacing Plan Update – going well, expect to be complete by mid October
- Other – Melissa started back to work today
- Signage project - \$25k received last year from Iron Belle: admin is working w designer for new sign designs w same designer as Clinton River Trail
- Melissa will be working on the PCT Master Plan; release expected in Nov
- Trail Survey – good feedback received from survey and stakeholders meeting

## Moutrie Pollinator Garden Project & Budget Requirements: Two Attachments

***Board Action Required: Approve Garden Plan and funding up to the estimated cost plus 10% using funds listed on the attached summary.***

- Plan to solicit additional donations through Friends website and signage
- Chris already has a list of people offering to donate for benches
- Clara suggested that we approach the Kings Cove Board to ask for financial support. Rock offered to attend a Kings Cove Board mtg to discuss.
- Tree donation program – suggest that we solicit from people who have offered to buy benches
- \$13,355 estimated budget, suggested that we add 10% for unexpected overruns
- Request – that board approve budget + 10% from FPCT funds; board supports use of ‘Ludlow Bridge’ donated funds for the Pollinator Garden
- Motion ... Moved by Alice, Seconded by Clara, approved

## Membership in Chambers of Commerce

- Completed – membership in Rochester and Lake Orion chambers will enhance our communication capability.

#### Other Friends of the PCT Business

- Cruising for Trails ride 2019 – Louis will reach out to Steve Johnson & Motor City Brew Tours begin 2019 planning
- Website / communications: PCT.org and PCT Facebook pages get a lot of traffic but we don't know how much activity there is on the Friends website. Website comes in handy at times such as grant apps.

#### Next Meeting Date

- December 5 Meeting & Pot Luck @ 6:00 pm
  - Officer Elections
  - Pot Luck Plan for Food & Beverages
  -

Adjourned at 7:44pm

*All Friends of the Paint Creek Trail meetings are open to the public*

*Friends of the Paint Creek Trail is a 501(c)(3) non-profit organization*

Friends of the Paint Creek Trail

Meeting Minutes 6/20/19

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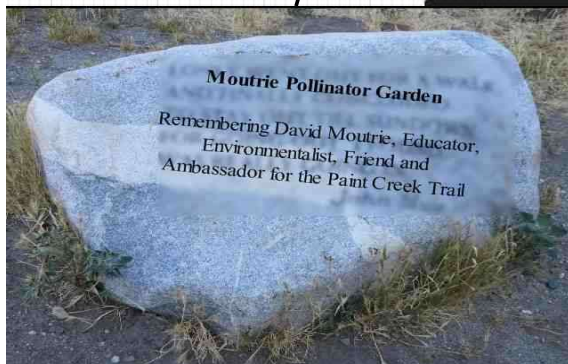
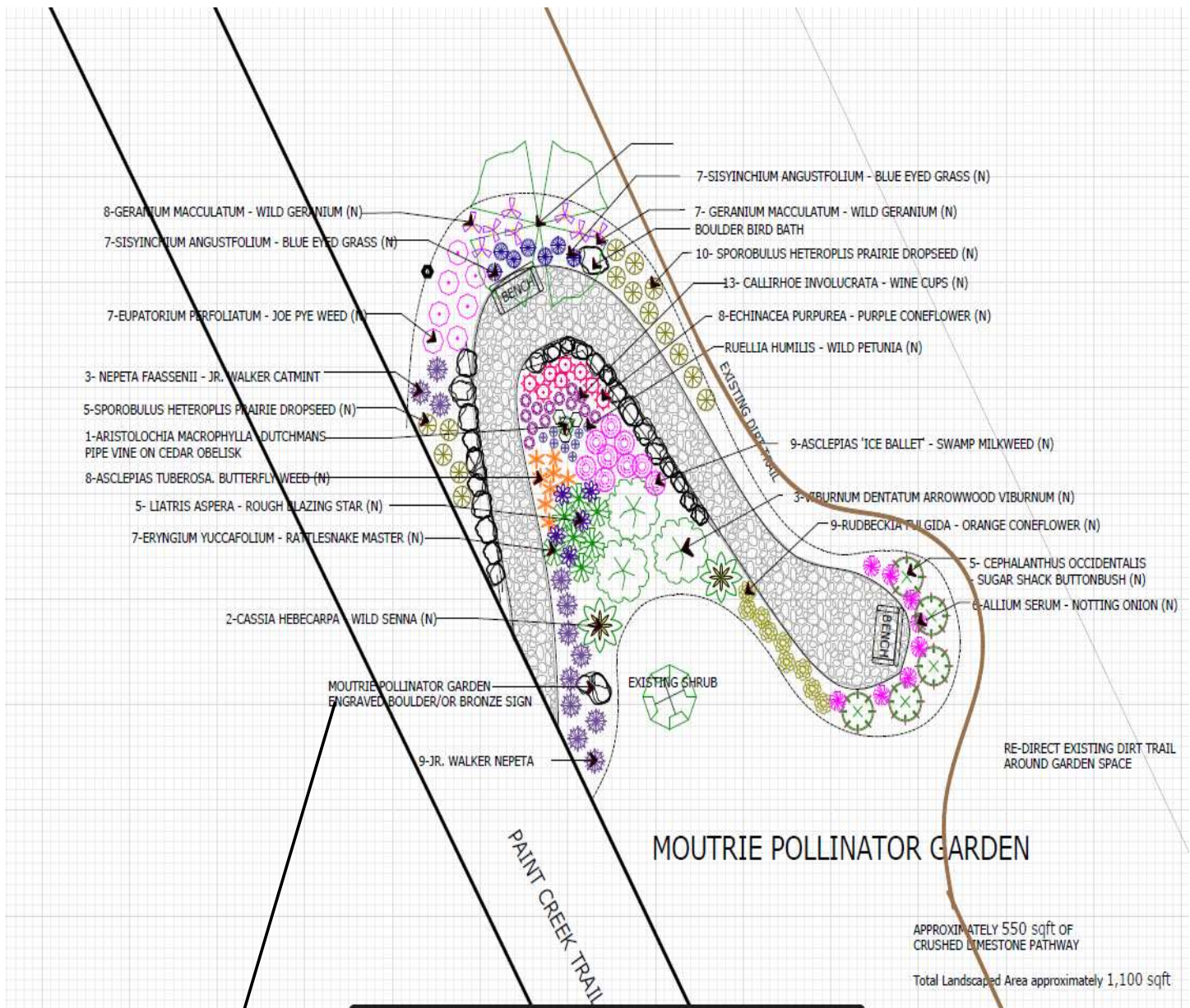
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Mike Jahn motioned to adjourn at 7:47 PM. Sammie Martin seconded. Approved unanimously.





Moutrie Pollinator Garden  
Budget & Funding Proposal

**Estimated Cost**

Design by Wiegand's	\$350	
Landscape Bed Preparation	\$2,400	
Gravel Pathway	\$1,500	
Boulder & Pathway Work	\$3,900	
Plants & Planting	\$3,705	
Stone Marker "Moutrie"	\$500	
Benches (Donation Opportunity)	\$0	
Water Storage Tank	\$500	
Educational Signage (TBD) est.	\$500	
Crushed Limestone (Donated)	\$0	
Total		\$13,355

**Funding**

Restricted Funds Available		
Moutrie Memorial Fund	\$3,576	
RJWC Donation	\$5,000	
Audubon Bird Program	\$200	
		\$8,776
Funding Deficit		-\$4,579
Restricted Funds Possibly Redirected		
Ludlow Bridge Donations	\$1,051	
Unrestricted Funds		
Collected for Side Path	\$6,386	
Grants Pending		
Community Foundation of Greater Rochester	\$2,200	
Wiegand's Donation	\$200	



Friends of the Paint Creek Trail  
Meeting December 5, 2019  
Paint Creek Cider Mill, 4480 Orion Road, Rochester, MI 48306

Attendees:

Louis Carrio, Eva Carrio, Mike and Anne Jahn, Alice Young, Dan Butterworth, Melissa Ford, Chris Gray, Tim and Paula Gauthier, Susan Bowyer, Megan and Chuck Price, Jim VanDoorn, Kristen Myers, Rock Blanchard, Brian Marzoff, Steve Johnson, Paul Miller, Paul LaRiviere, Brian Marzolf

6:40 PM meeting called to order.

Welcome & New Member Introductions

- “You are invited to join the FPCT” handout was shared

Approval of Agenda – approved

Approval of September Meeting Minutes - adopted

Treasurer's Report: Alice Young

- 2019 Nine months income statement provided
- Nov 30 2019 Balance sheet provided
- Ludlow Bridge Fund – Kristen Myers reported on history of the fund
  - Decided we will leave as restricted funds for now
- Invoices for Payment – Paul Miller moved, Mike Jahn seconded, and approved by the Board
  - Ray Wiegands Nursery \$3,700
  - Trails Magazine Advertisement \$356.49 (before 2/15/2020).
    - John Hensler will help if needed with graphics
  - Other invoices
    - Stationery & Photos \$33.95
  - Pre-Approval of recurring annual invoices not to exceed \$1200 / year. Motion: Paul – “officers are pre-authorized to spend up to \$1200 per year on the following approximate amounts”
    - Website hosting – \$500
    - Web domain name – \$50
    - State licensing \$50,
    - Chambers of Commerce \$150 each: Rochester and Lake Orion
  - Other misc items – Paul Miller motioned, Mike Jahn seconded, Board approved: “Officers are authorized to spend up to \$500 /year on emergency items in between meetings”

Crusin' for the Trails Plan: Steve Johnson

- May 2, 2020 proposed date for 9<sup>th</sup> annual cruisin for the trails ride
- Start at Rochester Mills Brewery
- Ride to Lake Orion, Oat Soda
- Donut stop at Cider Mill
- Return to Rochester Mills Events Room

- Help needed from FPCT
  - Hold a raffle if desired as a fundraiser-FPCT to organize raffle if desired
- Steve will cap registration at 150 tickets because Oat Soda will not be able to handle larger crowds
- Steve to coordinate event w Lake Orion DDA
- Main Street Bike shop to participate-Possibly contribute toward raffle

#### Trail Manager's Update: Melissa Ford

- Trail Signage Project
  - Commission has been working with design firm; funded by DNR \$25k grant
  - PCT logo has been refreshed
- Master Plan Update
  - Draft completed Dec 2019
  - Public session for master plan review and feedback is Jan 7 @ 7:30pm
  - Master Plan is available online
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- Trail Bridge & Resurfacing Report
  - Surface work is wrapping up
  - New bridge is open, some related work is still to be done
- Other ... Marshview, now officially The Paint Creek Junction. Water source funding being held in restricted funds.
- Moutrie Pollinator Garden Project Budget & Status
  1. Hardscape is done
  2. Planting spring 2020
  3. Volunteer opportunities will be available tbd
  4. Educational features to be done in 2020
  5. Benches – expect to be paid for by trail bench donors
  6. Dave Moutrie recognition will be an engraved boulder
  7. Initial watering and basic care will be provided by the city; water storage on site TBD

#### Board Resignations & Elections

- Alice Young resigning from Board and as Treasurer
- Kristen Myers resigning as Board member due to meeting date conflict
- Nomination - Dan Butterworth – Board member at large approved

#### Officer Elections

- Treasurer – open position; will revisit at next meeting
- Louis - Pres, Mike - VP, Tim - Secretary – moved Paul, Seconded by Anne, approved by Board

#### Other Friends of the PCT Business

- Free Bikes for Kids, Detroit volunteer opportunity to help prepare bikes for kids
- 3<sup>rd</sup> week of Sept Michigan Trails week 9/22-29 Possible opportunity for Friends

#### 2020 Meeting Dates:

- Feb 20
- April 9
- May 21
- Aug 20
- Dec 3

Meeting Adjourned 8:20 pm



#### **Officers**

##### *President:*

Louis Carrio  
248-840-3190  
louiscarrio@hotmail.com

##### *Vice President:*

Mike Jahn  
248-396-7109  
jahnmf@gmail.com

##### *Secretary:*

Tim Gauthier  
248-840-6245  
tim.gauthier@gmail.com

#### **At-Large Board Members**

Dan Butterworth  
Sammie Martin  
Paul Miller  
Clara Pinkham  
Lisa Sokol

#### **Organization Website**

[www.paintcreektrailfriends.org](http://www.paintcreektrailfriends.org)

## **Friends of the Paint Creek Trail Meeting Minutes**

**February 20, 2020 6:30 pm**

**Paint Creek Cider Mill, 4480 Orion Road, Rochester, MI 48306**

**Welcome:** Meeting opened at 6:30 p.m.

#### **Attendance:**

1. Louis Carrio
2. Mike Jahn
3. Anne Jahn
4. Tim Gauthier
5. Dan Butterworth
6. Rock Blanchard
7. Eva Carrio
8. Paula Gauthier
9. Chris Gray
10. Sammie Martin
11. Melissa Ford
12. Clara Pinkham

#### **Approval of Agenda-** approved

#### **Approval of December Meeting Minutes: Attachment** – approved

#### **Financial Reports: Attachment**

- Treasurer position is unfilled and we don't have access to Alice's previous software, so report is now in a spreadsheet format
- Received additional \$2,500 donation from Community Foundation for Moutrie Garden
- Motion to approve financial report: Clara Pinkham, Mike Jahn - approved

#### **Invoices for Payment**

- Rochester Chamber \$150 paid; No other invoices

#### **Crusin' for the Trails May 2<sup>nd</sup> Event:**

- Overview – registration 9:30-10:30.
- Event ends at 2:30. Evaluate trip stop timing with Steve Johnson
- CRT Friends purchased a bike for their raffle, cost approximately \$450,
- Rochester Mills did not allow raffle sales inside their building. Our ride is limited to 150 riders, over 80 riders are already signed up ... group agreed to raffle gift items rather than purchasing a bike.
- Tim will approach Oat Soda for a gift basket / swag stuff
- Louis will approach Steve Johnson about gift item from Rochester Mills
- Chris and Melissa will plan a swag gift basket from the FPCT group
- Louis will work through Steve Johnson for a Main Street Bikes gift basket
- Louis will solicit wine donation from Fieldstone Winery
- Louis to ask Steve to remove "bike raffle" from the event ad

### **Who / Where to sell raffle tickets?**

- Oat Soda (Melissa, Louis),
- Cider Mill (Sammy),
- Rochester Mills (Chris, Tim, Dan, Rock possibly)
- Mike and Anne volunteered; assignments TBD at April 9<sup>th</sup> meeting
- Ask Steve Johnson to note that cash is needed to buy raffle tickets and merchandise, Melissa and Chris will also note in social media.

### **Merchandise Marketing Plan**

- Set up tent and table @ Rochester Mills
- Shirt inventory – low inventory in small and medium; just sell what we have rather than ordering more (Refine selection at April 9 meeting)

### **Trail Manager's Update: Melissa Ford**

- Trail Signage Project & Request for Friends Support
- Signage Project – 2 gateway signs, 8 kiosks are funded
- Trail Commission request \$1550 from FPCT to help fund a 9<sup>th</sup> kiosk @ the PC Junction. Motion: Mike Jahn moved to approve, Tim Gauthier seconded, approved
- Bridge ribbon cutting event planned for June 6 National Trails Day
- Displays and events from the cider mill to the bridge. FPCT will support w tent, table and volunteers. Reuse Spin Wheel which was popular last year.
- FPCT Moutrie Garden ribbon cutting event – tie in with Pollinator week
- Polly Ann Trail connector – project is progressing; construction in 2020
- Paint Creek Junction project going out for bid soon; construction in 2020
- Master Plan Final Report- final version is now on PCT website

### **Moutrie Pollinator Garden Project Budget & Status: Attachment**

- Project is well funded. FPCT obligation to cover shortfall up to \$2700
- Project needs to incorporate signage to recognize contributors; this topic will be on the next Trail Commission meeting along w benches and planting. Want if possible, to incorporate signage with look and feel that is consistent with new trail signage.
- Planting is tentatively scheduled for sometime in May subject to weather conditions
- Expect to be ready for ribbon cutting event during June 22-28 Pollinator week

7:45 p.m. Motion to adjourn – Clara Pinkham, Sammie Martin – approved

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Next Meeting Date: *April 9, 2020 6:30 PM at the Paint Creek Cider Mill*



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# More Attachments Follow

# Financial Reports

## Checkbook Entries

## Payments Deposits

12/30/19	Community Foundation	Credit	Advised Grant Cupp Foundation		Fundraiser		\$2,500.00	\$37,542.60
12/09/19	Louis Carrio via PayPal	Debit	Reimbursement for stationery/photos		Miscellaneous	\$33.95		\$37,508.65
12/09/19	Mike Jahn via PayPal	Credit	Purchase T-Shirt 12/5		Merchandise		\$14.37	\$37,523.02
12/10/19	Rockford Advertising	1005	Trail Magazine Ad 2020 Edition		Advertising & Promotion	\$356.49		\$37,166.53
01/13/20	Reinhart & Lenhoff	PayPal	Donations of \$25 and \$100		Donations		\$121.65	\$37,288.18
02/04/20	Kazi Donation	PayPal	Pay Pal Donation: Kazi (\$50-fee)		Donations		\$48.60	\$37,336.78
02/01/20	Rochester Regional Ch	PayPal	Membership for 2020		Advertising & Promotion	\$150.00		\$37,186.78

## Restricted Funds

Restricted	Moutrie Mem	L. Bridge	Junction	Audubon	Pathway	Foundation	Garden	Balance
Balance	\$3,576.60	\$1,051.65	\$3,085.00	\$200.00	\$5,000.00	\$4,700.00	\$272.75	\$17,886.00
	<b>-\$3,576.60</b>			<b>-\$200.00</b>	<b>-\$273.40</b>			<b>-\$4,050.00</b>
Balance	\$0.00	\$1,051.65	\$3,085.00	\$0.00	\$4,726.60	\$4,700.00	\$272.75	\$13,836.00
Garden Donations								
Prede	\$200.00							
Tim Moutrie	\$48.60							
Fitzpatrick	\$24.15							
Total	\$272.75							
Garden Fund	\$13,749.35							
Wiegands	<b>-\$3,700.00</b>	Deposit						
Wiegands	<b>-\$350.00</b>	Design						
Payments	<b>-\$4,050.00</b>							

# Crusin' for the Trails

## May 2, 2020

The plan is to start in downtown Rochester at Rochester Mills Beer Co and bike to Lake Orion via the trail. Once in Lake Orion, we would have a beer at Oat Soda Bar. At the halfway point, we would work with the Paint Creek Cider Mill for everyone to get 2 donuts, but no beer since we would have already given them a beer at Oat Soda. It would make this part of the ride pretty easy. The ride would conclude back in downtown Rochester with a beer at Rochester Mills. The Friends of the Paint Creek Trail is to be the charity of choice for the ride.

If you would like to tie in a raffle at the conclusion of the event, that would be your choice. Whatever you would like to raffle off (bike or gift cards or something else) would be your job to secure them and sell the tickets. I would handle the ride, registration and pay for the all of the swag, beer and donuts. I would then donate a part of the tickets back to the friends group just like in the past.

Steve Johnson @ Motor City Brew Tours  
Guided Bus, Bike & Walking Tours to Michigan Breweries  
Web: <http://MotorCityBrewTours.com>  
Ph: 248-825-3085

## Moutrie Pollinator Garden Budget

### Expenses

Cash Expense	\$	\$	\$
Site Design by Wiegands		350.00	
Site Preparation & Planting by Wiegands/SiteScape		12095.00	
Stone Marker ( Moutrie)		500.00	
Water Storage Tank		500.00	
Educational Signs and Brochures (estimated)		1500.00	
Future Site Sign		142.80	
Cash Expense Estimated for Project			15087.80
(10% contingency)			1508.78
Cash Expense for Project with Contingency			16596.58
<b>Non-Cash Expenses</b>			
Crushed Limestone( donated by WCI \$1500)	1500.00		
Benches (donated by others)	1200.00		
Cedar Trellis (donated by PCTC Board Member \$100)	100.00		
Total Non-Cash Expense	2800.00		
<b>Total Estimated Cost</b>	<b>19396.58</b>		

### Funding from Friends' Resources

Moutrie Memorial Fund	3576.00
RJWC Donation for Educational Path	5000.00
Audubon Society Bird Donation	200.00
Community Foundation Greater Rochester Grant	2200.00
Second Grant	2500.00
Ray Wiegands Donation (Pledged)	200.00
Anonymous Donor Pledge (Paid to Trail Directly)	300.00
Additional Donations Received to Date	272.75

Prede	\$200.00	14248.75
Tim Moutrie	\$48.60	
Fitzpatrick	\$24.15	

Additional Funds Required from Donations or Friends w/o Contingency	839.05
Additional Funds Required from Donations or Friends with Contingency	2347.83

*Note: Maximum Commitment by Friends to Cover Shortfall in Funding* 2700.00

### Other Funding Sources or Donations

WCI Contractors	(Crushed limestone)	Done	1500.00
Benches (by others)		Pending	1200.00
Cedar Trellis (by PCTC Board Member)		Pending	<u>100.00</u>
		Total	2800.00

### Disbursements By:

Trail	Friends	Comment
	\$350.00	Paid to Wiegands for design
\$5,990.00		Paid to SiteScape for Boulder & Pathway work
	\$3,700.00	Paid to Trail
<b>-\$300.00</b>		Anonymous donation for project sent directly
\$142.80		Paid to Signs by Tomorrow for "Future Site Sign"
\$5,832.80	\$4,050.00	Subtotal
	\$1,782.80	Due Trail for Reimbursement

**Friends of the Paint Creek Trail  
Quarterly Meeting  
August 20, 2020 6:30 pm to 7:25 pm  
Attendance**

1 Dan Butterworth	Board & Trail Patrol
2 Louis Carrio	Board-President
3 Melissa Ford	Trail Manager
4 Paula Gauthier	
5 Tim Gauthier	Board-Secretary
6 George Ingram	
7 Anne Jahn	
8 Mike Jahn	Board-VicePresident
9 Paul Miller	Board
10 Jean McBride	
11 Clara Pinkham	Board

- Meeting Procedures Reviewed
- Agenda Approved
- Approval of February Meeting Minutes
  - Motion to approve – Louis Carrio, second by Paul Miller, approved
- Welcome New Members
  - Welcome Jean McBride; Melissa Larson, George Ingram
    - Jean is coordinating volunteer work at the Moutrie Pollinator Garden
- Board Change Proposal by Modification of Bylaws
  - Reduce minimum number of directors to 5 – motion for approval by Paul Miller seconded by Tim Gauthier, approved unanimously by the Board.

Financial Reports

- Reviewed and explained – Paul Miller motion to accept, Mike Jahn seconded, approved unanimously
- Invoices for Payment
  - Motion to approve web hosting invoice by Mike Jahn, Seconded by Paul Miller; approved by the Board
- Trail Manager's Update: Melissa Ford
  - Polly Ann trail connector bridge project is underway along with boardwalk along Clarkston rd. with completion estimated by October
  - 33.7 mile bridge - new audio sign with Paint Creek trout interpretation is in place, stairs will be replaced this fall. Bench donation will be solicited.
  - Resurfaced parking lots at both Dutton and Gallagher
  - Trail signage project is on hold due to DNR spending freeze
  - Commission would like to add a split rail fence to the Moutrie Pollinator Garden to prevent cycling traffic; Ms. Ford secured a grant of \$2000 from the Community Foundation of Greater Rochester
  - Labor Day Bridge Walk is canceled, but virtual bingo event will be held in the bridge spirit
- Moutrie Pollinator Garden Project Budget & Status
  - Next steps - signage and educational materials:
    - Trail Commissions approved sign design this week. Est cost \$1250.

- Plant identification tags including QR codes
- Water supply, printed materials are future possibilities
- The resignation of Tim Gauthier from the Board and Secretary was accepted
- Officer Elections: Open Positions, Officers must be Board members but there is no limit to number of board members. Suggestion that an email go out to members to solicit officer candidates.
  - Let the board know if you're interested in a board / officer position.
  - Treasurer
  - Secretary
  - Combined Secretary-Treasurer
- Other Friends of the PCT Business
  - George Ingram– suggested that old trail signs be sold to trail enthusiasts when they're replaced
  - Paul Miller commented on the idea of using Quick Books to manage financials; Mike Jahn suggested a spreadsheet could be used; Louis Carrio indicated the current simplicity might change if there are more activities in the future.
- Next Meeting Date: **December 3, 2020**
- Motion to adjourn by Paul Miller Seconded by George Ingram; Approved

*All Friends of the Paint Creek Trail meetings are open to the public*

*Friends of the Paint Creek Trail is a 501(c)(3) non-profit organization*

Friends of the Paint Creek Trail  
Quarterly Meeting  
Held virtually via GoToMeeting  
December 3, 2020, 6:30-7:46 PM

## Attendance

1. Louis Carrio	Board President
2. Melissa Ford	Trail manager
3. George Ingram	
4. Anne Jahn	
5. Mike Jahn	Board Vice President
6. Paul Miller	Board
7. Jean McBride	
8. Clara Pinkham	Board
9. Lisa Sokol	Board
10. Rock Blanchard	Paint Creek Trailways Commission Chairman
11. Marissa Larson	
12. Steve Johnson	Motor City Brew Tours
13. Chris Gray	Trail assistant Manager
14. Eva Carrio	
15. Dan Butterworth	Board

- ❖ Meeting called to order at 6:30 PM
- ❖ Virtual meeting procedures reviewed
- ❖ Agenda Approved
  - Motion to accept made by P. Miller, second by M. Jahn, approved unanimously
- ❖ Approval of December minutes, no corrections
  - Motion to accept by M. Jahn, second by G. Ingram, approved unanimously
- ❖ Financial Report explained, discussed Moutrie Pollinator Garden budget discussed
  - Motion to accept by M. Jahn, second by G. Ingram, approved unanimously
- ❖ Motor City Brew Tours update, Steve Johnson
  - 2020 benefit ride was rescheduled from May to August, and then cancelled, due to COVID-19 pandemic.
  - 2021 Benefit ride will be a virtual event, due to uncertainty of pandemic progress, tentatively scheduled for May 1-14, with riders logging their miles, goodie bags would still be available for pick up at specified locations. Details to be discussed further when available.
  - Ideas, questions can be sent to [steve@motorcitybrewtours.com](mailto:steve@motorcitybrewtours.com)
- ❖ MSU Master Gardener program discussed
  - Jean McBride has completed the classroom portion of the program, now needs 40 volunteer hours to complete; Moutrie Pollinator Garden has been approved by program advisor as site for program volunteers, and Jean has been as volunteer coordinator. Board agreed that this can be beneficial for the garden and for children's programs and other community projects. Also discussed garden's approval as Monarch Way Station.
  - Friends will reimburse Jean \$40 for Waystation application, no motion needed as it falls into previously approved expense category.



- Group thanked Jean for her commitment as volunteer coordinator
- ❖ Friends Facebook page policy – discussed how to manage posts from area businesses on Friends Facebook page.
  - Marissa Larson will research suggestions for sponsorship, timing and frequency of posts, and discuss further with Louis. Issue tabled until the next meeting.
- ❖ Addition of bike rack and Little Library at Moutrie Pollinator Garden in the Spring
  - Resources, pricing, locations discussed, project will be presented to Paint Creek Trailways Commission in the Spring
- ❖ Trail Manager's Report
  - Trail connector at Clarkston/Kern has opened with positive feedback
  - Reconstruction of stairs at Bridge 33.7 will begin next week and will only take a few days
  - Trail map signs are being replaced now, old signs are for sale
  - Paint Creek Trail has been approved by the DIA for their Inside Out program next year, and will host 4 works of art
  - New safety signs have been put up at high traffic areas, positive feedback
  - 2 new kiosks are being installed by Eagle Scouts
- ❖ Board of Directors for 2021-2022, motion to accept nominations made by P. Miller, second by M. Jahn, approved unanimously.
  - Lisa Sokol
  - Louis Carrio
  - Dan Butterworth
  - Anne Jahn
  - Mike Jahn
  - Paul Miller
  - Clara Pinkham
- ❖ Friends of the Paint Creek Trail Officers for 2021, motion to approve slate of officers made by L. Sokol, second by P. Miller, approved unanimously.
  - President – Louis Carrio
  - Vice President – Mike Jahn
  - Secretary/Treasurer – Clara Pinkham
- ❖ Proposed meeting dates for 2021, motion to adopt made by P. Miller, second by L. Sokol, approved unanimously.
  - April 8, 2021 Prepare for May Virtual Bike Tour by Motor City Brew Tours
  - May 13, 2021 Prepare for June 5 National Trails Day and MPG Dedication (week of June 21-27)
  - August 12, 2021 Prepare for Labor Day Walk Sept. 6
  - December 9, 2021 Potluck or pizza, Officer elections
- ❖ Meeting adjourned at 7:46 PM.

Respectfully submitted by Clara Pinkham, Secretary/Treasurer elect

December 7, 2020

Friends of the Paint Creek Trail  
Held virtually via Zoom  
May 13, 2021, 6:30-7:16 PM

Attendance

- |  |                           |
|--|---------------------------|
| 1. Louis Carrio                        | Board President           |
| 2. Melissa Ford                        | Trail manager             |
| 3. Anne Jahn                           | Board                     |
| 4. Mike Jahn                           | Board Vice President      |
| 5. Clara Pinkham                       | Board Secretary/Treasurer |
| 6. Dan Butterworth                     | Board, Trail staff        |
| 7. Eva Carrio                          |                           |
| 8. Chris Gray                          | Trail Asst. Manager       |
| 9. Donald Fenton                       |                           |
| 10. Cathy Coleman                      |                           |
| 11. Adam Cruz                          |                           |
| 12. Paul Miller                        | Board                     |
| 13. George Ingram (left meeting early) |                           |

- ❖ Meeting called to order at 6:30 PM
- ❖ Virtual meeting procedures reviewed
- ❖ Welcome to new members
  - Louis welcomed Donald Fenton, Cathy Coleman, and Adam Cruz
- ❖ Approval of Agenda and April 8, 2021 minutes
  - Corrections to minutes made by Mike Jahn
  - Motion to accept as corrected, made by Mike Jahn, second Anne Jahn, approved unanimously
- ❖ Trail Manager's Report, Melissa Ford
  - For National Trails Day, funding has been secured for the GooseChase scavenger hunt, which will take place between May 30 and June 5, 2021. The Trail staff is working on clues, which will be along the trail, will be identified with GPS locations, and will include video missions. Five Lake Orion restaurants are sponsoring the event, which will end on June 5, from 12-3 PM, at Cookies & Cream in Lake Orion, where participants can pick up prizes, bike bells, treats, and other items. Donors are still needed for prizes, and volunteers are needed to staff the table on June 5.
  - DIA Inside out project installation is pending, hopefully installed by early June. Details on the artwork to be displayed will be available at the DIA website.
  - The Little Library for the Moutrie Pollinator Garden is installed. The family that donated it in memory of a family member had their own dedication ceremony May 1. The bike rack is also installed.
  - The Branding Committee of the PCTC is finalizing the way finder signs for the signage project. The new kiosk is installed at Tienken Rd. by the Eagle Scout who made it; he is also installing a new kiosk at Atwater St.
  - The PCTC is working on updating the Trail map brochure.
  - The Paint Creek Junction project is on schedule to begin soon, and is still expected to be completed by October 1.

- ❖ Clara Pinkham asked about the concerns regarding the trail surface. Melissa Ford discussed that Rochester Hills and Oakland Township have been grading their surfaces, and she is getting quotes for grading other areas of the trail. The topic will be discussed further at the next PCTC meeting. Anne Jahn noted that it appeared sand was put on the trail.
- ❖ Motor City Brew Tours update, Louis Carrio
  - As of a week ago, there have been 30 people registered, and there are still people doing so.
  - A donation of about \$500 is anticipated.
- ❖ Financial Report presented by Clara Pinkham, Secretary/Treasurer
  - Revenue since April 8, 2021 meeting \$125.00; expense \$0; total \$125.00.
  - Checkbook balance as of May 7, 2021 \$24,414.92.
  - Restricted funds \$4136.65.
  - Unrestricted funds \$20,178.27.
  - Motion to reimburse \$123.83 to Louis Carrio for purchase at Lowe's for shrubs and supplies for the MPG was made by Mike Jahn, second by Clara Pinkham, approved unanimously.
  - Motion to accept by financial report as presented made by Mike Jahn, seconded by Anne Jahn, approved unanimously.
- ❖ Moutrie Pollinator Garden – Louis Carrio
  - The Ribbon Cutting ceremony is scheduled for June 28, 2021 at 4 PM, and will be hosted by the Rochester Chamber of Commerce, who will send out invitations. The Friends group will be provided invitations to distribute to a guest list being created by Melissa and Louis. Cookies & Cream in Lake Orion will donate muffins and Melissa will provide bottled water.
  - Louis reported that plants are coming up. Plants have been purchased to prevent walking off the trail, and for the entrance; volunteers are being lined up to plant them.
  - Mike and Anne Jahn's son and son-in-law moved several boulders to help better define the path.
- ❖ Future meeting dates
  - August 12 (virtual) to prepare for Sept. 6 Labor Day event
  - December 9 for annual Pot Luck or pizza, and Officer elections for 2022
- ❖ Chris Gray noted that the MPG looks nice and thanked the Carrios, Jahns, and others for all of their hard work.
- ❖ Motion to adjourn meeting at 7:16 PM made by Clara Pinkham, second by Anne Jahn, approved unanimously.

Respectfully submitted by Clara Pinkham, Secretary/Treasurer      May 21, 2021

Friends of the Paint Creek Trail  
Held at the Paint Creek Cider Mill  
August 12, 2021, 6:47-8:05 PM

Attendance

1. Louis Carrio	Board President
2. Melissa Ford	Trail manager
3. Clara Pinkham	Board Secretary/Treasurer
4. Dan Butterworth	Board, Trail staff
5. Eva Carrio	
6. Chris Gray	Trail Asst. Manager
7. Paul Miller	Board
8. Joe Burns	
9. Jean McBride	MPG Volunteer Coordinator
10. David Walker	Rochester Hills City Council, Paint Creek Trailways Commission
11. Robyn Johnson	
12. Cory Johnson	

- ❖ Meeting called to order at 6:47 PM
- ❖ Introduction of attendees, Welcome to new members
  - Louis welcomed Robyn and Cory Johnson
- ❖ Approval of Agenda and April 8, 2021 minutes
  - Motion to accept as corrected, made by Paul Miller, second Dan Butterworth, approved unanimously
- ❖ Trail Manager's Report, Melissa Ford
  - Labor Day Virtual Bridge Walk – 14<sup>th</sup> Annual (no event held in 2019 due to trail construction, or 2020 due to COVID-19 pandemic); features will include a kids' art activity, information tables from the Rochester Pollinators Club and the Friends of the Paint Creek Trail, refreshments.
    - Giveaway for registered participants will be a PCT car sticker and packet of Purple Coneflower seeds.
    - Monday Sept. 6 at 9AM, volunteers needed at 7 AM to set up, and no later than noon for cleanup.
    - David Walker, Paint Creek Trailways Commission, requested a sponsorship of \$250 from the Friends to help offset expenses. Louis Carrio noted the event was previously run by the Friends, but due to lack of volunteers, the event was taken over by the PCTC, with the Friends in a supporting role.
    - Paul Miller provided a brief history of the event and Labor Day.
    - Louis requested \$250 be given to the PCTC for the event. Motion made by Paul Miller, second by Dan Butterworth, approved unanimously.
    - Participants will be asked to make a donation of \$5 per family, and donations will go to support the Moutrie Pollination Garden.
    - Volunteers as of this meeting include Louis and Eva Carrio, Dan Butterworth, most likely Jean McBride, and Anne and Mike Jahn. Melissa will send out an email requesting volunteers.
  - Trail sign project – Phase 1 is almost complete, with the exception of 3 final Gateway signs and a map kiosk at the Paint Creek Junction; Phase 2 includes 12 Way-finding signs, for which funding is in place, and the information to be on the signs is expected to be finalized within the next 2 months; Phase 3 includes road crossing signs.

- Paint Creek Junction construction is underway, with an October 1 completion anticipated for most features. Permits for the restrooms have been secured; the well is done. Some funding for the water pump is being held by the Friends.
- The DIA's Inside Out exhibits are in place and have been well received. They will remain in place until late October/early November.
- Treatments for invasive species will be done in the next week or so per a grant from Oakland County. This will happen near Lake Orion, and south of Dutton. Barriers will be put out and signs posted to close the trail in these areas during the treatments. Signs will also warn trail users of the chemicals used.
- Representatives from Trout Unlimited will be using stairway access to the creek with motorized canoes for maintenance. Jean McBride will work with Trout Unlimited regarding native plants.
- Cory Johnson asked if the trail speed limit was posted. Melissa noted that the PCTC opted not to post the speed limit as it might actually encourage riders to go faster.
- Paul Miller thanked Melissa and Chris for all of their day to day work.
- ❖ Financial Report – Clara Pinkham, secretary/treasurer
  - Revenue since May 7, 2021 meeting \$1225.57, expense \$1234.76, total -\$9.19
  - Invoices presented for approval:
    - West Bend for annual insurance \$873.00, motion by Paul Miller, second by Dan Butterworth, approved unanimously;
    - Debit card for pizza for tonight's meeting, \$57.39, motion by Paul Miller, second by Dan Butterworth, approved unanimously;
  - Motion to accept financial report as presented, by Paul Miller, second by Louis Carrio, approved unanimously.
  - The PCTC will take over financial responsibility for the MPG maintenance.
  - Paul Miller asked if the \$1051.65 in restricted funds for the Ludlow Bridge could be re-directed at this time. Melissa noted that this bridge is the next to be addressed, and asked that the Friends retain those funds for now.
- ❖ Moutrie Pollinator Garden – Jean McBride
  - The ribbon cutting ceremony of June 28 at 4 PM was well attended; Jean thanked David Walker for being the MC.
  - Jean noted that the garden is doing well, especially considering the very hot and humid weather of late; most of the plants from 2020 are healthy and blooming; recent heavy rain has caused some erosion on the pathway, and the moisture gets trapped in the mulch, which is perhaps too thick a layer, causing fungus and mold to grow; Paul asked is there is a layer such as cocoa shells that is less friendly to mold and fungus; a discussion about possibly adding cocoa shells in the spring ensued. Marilyn Trent from the Rochester Pollinators offered to donate 32 plants for the garden, which will be cared for and stored over the winter, and planted in the spring; there are no bugs yet on the milkweed.
  - Ken Elwert from the PCTC is working on a watering schedule, and a Kings Cove resident is currently running hoses from his home to the garden for watering.
- ❖ Motor City Brew Tours update, Louis Carrio
  - Louis reported that Steve Johnson is closing his Detroit business and moving out of state.
  - A donation of \$500 was received for the May 2021 event.
  - Louis discussed the history of the annual bike ride event.
  - The question of if the Friends wants to take the event back over and continue it as a source of revenue and to promote the trail, and noted that the Friends had lost momentum in running these events; should the Friends also plan fun events, Paul asked about co-sponsoring with the local DDAs. Louis introduced Joe Burns and requested Joe's input on planning events. The subject will be further discussed at the December meeting.
- ❖ Michigan Trail Magazine and ad

- The Paint Creek Trail ad for 2022 was discussed, cost of \$375 to be paid in January; Louis presented art for the ad. The Friends receive 100 free copies of the magazine with the ad placement.
- ❖ Future meeting dates
  - December 9 for annual Pot Luck or pizza, and Officer elections for 2022
- ❖ Motion to adjourn meeting at 8:05 PM made by Paul Miller, second by Dan Butterworth, approved unanimously.

Footnotes following the meeting:

Information from Robyn Johnson, received via email August 18, 2021..There was some discussion of using coco mulch on your pollinator/native garden. We have some experience working on native gardens and, although were not experts, I think you might want to research the pros and cons of this type of mulch before using it. This is an imported product (non-native) and some of it is salt cured which could be detrimental to the plants. I don't know its impact on insects, but it can be toxic to dogs.

Following the meeting, President Carrio met with the Trailways commission and was urged to conduct the bike ride in 2022 as it is a fun event on the trail and a source of revenue for the Friends organization.

Respectfully submitted by Clara Pinkham, Secretary/Treasurer      October 6, 2021

**Friends of the Paint Creek Trail  
Held at the Paint Creek Cider Mill  
December 9, 2021, 6:30-8:41 PM**

Attendance

1. Louis Carrio	Board President
2. Mike Jahn	Board Vice-President
3. Clara Pinkham	Board Secretary/Treasurer
4. Dan Butterworth	Board, Trail staff
5. Eva Carrio	
6. Chris Gray	Trail Asst. Manager
7. Joe Burns	
8. Tom Fisher	
9. Frank Della Torre	
10. Ella Della Torre	
11. Dave Mabry	
12. Don Fenton	
13. Donni Steele	Chair, Paint Creek Trailways Commission
14. Linda Moran	Polly Ann Trail Manager

- ❖ Meeting called to order at 7:15 PM following the Potluck at 6:30 PM
  - Louis welcomed everyone and acknowledged guests and new members
- ❖ Approval of Agenda and August 12, 2021 minutes
  - Motion to accept made by Mike Jahn, second Anne Jahn, approved unanimously
- ❖ Financial Report – Clara Pinkham, secretary/treasurer
  - Motion to accept made by Mike Jahn, second Anne Jahn, approved unanimously
  - Release of restricted funds (PCJ and Ludlow Bridge) was discussed and approved
    - Ludlow fund release is contingent upon a proposed grant
- ❖ Trail Manager's Report<sup>1</sup>, Chris Gray
  - Wayfinding signs have been installed; remaining gateway and PCJ signs this month
  - Road crossing signs to be done by spring
  - Two grant proposals prepared to obtain needed engineering analysis for 31.7 bridge
    - Letters of support written by the Friends
  - PCJ restrooms to be done this month, signs installed afterwards
  - Trailways Commission to honor Clara Pinkham and Dan Simon for prior year service
- ❖ Elections
  - Jean McBride was elected to the Board for 2022-2023
  - Louis Carrio was elected as President and Mike Jahn as VP for year 2022; Sec-Treas open
- ❖ Tour de Trail discussed extensively-see attached notes.
- ❖ Polly Ann Trail
  - Linda Moran announced the PA Trail will celebrate 25<sup>th</sup> Anniversary in 2022
    - Louis Carrio wished her luck; indicated the *Friends* may be able to help with event
- ❖ 2022 meeting dates are:
  - April 14 and May 12 to prepare for Tour de Trail; August 11 for LDBW, December 8
- ❖ Motion to adjourn meeting at 8:41 PM by Louis Carrio, second by Anne Jahn, approved unanimously.

**Respectfully submitted by Clara Pinkham, Secretary/Treasurer**

**December 28, 2021**

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<sup>1</sup> A detailed summary of 2021 accomplishments by the Commission and Trail Management was developed after the Friends meeting, and is attached for reference.

**Financial Report**  
**Friends of the Paint Creek Trail**  
**December 9, 2021 YTD**

**Revenue since August 6, 2021**

AmazonSmile	\$ 27.46
Moutrie Garden	\$ 60.00
Other donations	\$ 22.66
Merchandise sales	\$478.27
<b>Total</b>	<b>\$588.39</b>

**Expense since August 6, 2021**

August 6 meeting pizza	\$ 57.39
Labor Day Walk water	\$ 31.45
Friends donation to Labor Day Walk	\$218.55
Trails magazine ad	\$375.25
<b>Total</b>	<b>\$682.64</b>

**Revenue Minus Expense** **~~-\$94.25~~**

**Checkbook Balance as of December 6, 2021** \$24,360.08

Flagstar checking account also details two debit transactions made in error for \$8.14 on 10/21/2021 and \$238.26 on 10/9/21, and a deposit of \$246.40 on 11/5/21 to correct the error.

**Restricted Funds**

Paint Creek Junction*	\$3,085.00
Ludlow Bridge**	<u>1,051.65</u>
<b>Total</b>	<b>\$4,136.65</b>

**Unrestricted Funds** \$20,223.43

\* Funds were donated in support of a drinking water resource and is expected to be disbursed in 2021.

\*\*Funds were donated in cash at a Labor Day Event years ago and are being held pending a request for support when repairs are planned.

Respectfully submitted December 9, 2021 by Clara Pinkham, Secretary/Treasurer



## Tour de Trail & EXPO (*Friends* Meeting 12/9/2021)

The *Friends* approved running the event assuming revenue would exceed expense. The motion by Louis Carrio, seconded by Tom Fisher, was approved unanimously. The following observations and suggestions were offered by participants in the meeting:

Name and Logo Design were liked by all. T-Shirts should be cotton-polyester (NOT a wicking shirt) and people liked the hunter green without a collection of sponsor logos. If there is a major sponsor the sleeve could be used for their logo.

The event should start around 8:30 am and participants should be released in this order:

- 1 Bikers
- 2 Runners
- 3 Walkers

Children's Park cannot be used as a beer area. Plan to use a fenced area of the parking lot. Rosemary Ford, City Parks and Recreation, should be consulted and may also wish to serve on the subcommittee.

For registration, Joe Burns suggested East Side Racing be considered along with Eventbrite. Joe will explore with ESR as Back to the Beach Runners use them. ESR can possibly provide an arch which is great for photos.<sup>1</sup> Note: Need a dedicated, full-time volunteer photographer.

Bike Rodeo to be organized by Tom Fisher. Possible to have a slow roll race, slalom course possibly by fire station, lessons, etc. Need adequate registration tables to avoid excessive lines and waiting. Participants could be directed to another location for helmet use education.

Sites to consider for participation could include the new Paint Creek Junction and Royal Oak Archers, which could provide some activity. Discuss partnership of some type. [www.eze-bikes.com/shop/](http://www.eze-bikes.com/shop/) Canterbury Village is a potential sponsor and participant. They do rentals and may be able to offer rental ebikes on event date.

Early event marketing will be important due to competing events by Leader Dogs Bark & Brew. (Is there a possible tie in?) Participant list from Steve Johnson is available for this purpose.

A committee will meet, starting in January, to work on the event plan developed to date:

- Louis Carrio
- Mike Jahn
- Jason Peltier (Will reach out to Rosemary, others in Lake Orion)
- Tom Fisher

Plus 1-2 others to be selected. Joe Burns is to talk with ESR about registration services and the arch.

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<sup>1</sup> After the meeting Joe Burns reported, "Spoke with Deanna S and Bob Busquart and they can have not just a colorful Arch at the start but also a clock we can start that will run to give everyone an idea on their times at the finish. Fun news ... I did ask them to review options for on-line registration that can be offered as well."

An event on the Paint Creek Trail and in the Village of Lake Orion is being planned for June 4, 2022, National Trails Day. The event name is tentatively called **Tour de Trail & Expo**.

## Vision and Objectives

The planned event would be family-oriented and appeal to cyclists, runners and walkers. Specific objectives for the event are:

- Have a fun and safe event on National Trails Day
- Offer engaging informational and educational experiences
- Provide income for the Friends of the Paint Creek Trail
- Support businesses along the route and in the communities traversed



## -----Logistics-----



The event would start and end in Lake Children's Park, Lake Orion (permit required). A cluster of canopy tents would be used to create an environment for an EXPO that would support:



- Trails Day activities focused on fun and education
- Raffle ticket sales and prize presentations
- Vendor displays of interest to participants such as bike gear, running shoes, etc.
- Seating for food and beverage consumption
- Music suitable for the event
- Purchases of food<sup>1</sup> and beverages, including canned

beer. The area would be fenced using temporary orange fences, existing fences and buildings to control a single entry/exit point.

- Food offered for purchase by selected vendor(s) should not require utensils. Food trucks capable of offering quality food should be considered.



<sup>1</sup> Consider Hunter House, Lipuma, Paint Creek Cider Mill Restaurant, local restaurants. Check with Jason, PCCA A&A: [Ziffelsfoodtruck.com](https://deutschtroit.com/), <https://deutschtroit.com/>

### **Proposed Timing for the Event:**

- Sign in starts at 7:30 am
- Runners and walkers start at 8 am (they will be spread out by the time cyclists depart)
- Cyclists start at 9 am
- Raffle prizes will be announced at noon and the event closes shortly thereafter

The EXPO would be open to anyone. A voluntary \$5 donation to be suggested to non-registered entrants at entry.

The route for the event would be Lake Orion to Rochester and back (19 miles). However participants will adjust their run/walk/cycle distance as desired. Stations will be established to encourage participants to visit areas along the route including towns. The motivation for such visits would be incentives, such as doughnuts, coupons, games, and toilet facilities.

*Note on coupons: Coupons for participating businesses can be made valid for the day of the event, a longer time frame (e.g. the month of June) or both. Stations that involve businesses would be established in a way that does not interfere with normal business activities.*

### **Registration for Participants**

An entry fee for participants will be established once all components have been budgeted. All registrations will be in advance and managed electronically. There will be no day-of registrations. No rain date is planned.

Participants will receive:

- Information pertinent to the event (trail map, route, stations, coupons, ticket for EXPO, etc.)
- Goodies
- Beverage ticket(s)
- Ticket for EXPO
- A moisture-wicking T-Shirt<sup>2</sup> with an event logo, and without a sponsor or event date.

An alternative pickup arrangement for the above items will be made to accommodate those unable or unwilling to participate on the day of the event due to weather. For example, June 5, 2022 at Oat Soda, at a specific time. A volunteer would be needed on site for this purpose.

### **Revenue Opportunities<sup>3</sup>**

These include:

- The fee for participating in the event would include a designated amount for the Friends
- Food and beverage vendors can be asked to pay a fee or commission to service the event
- Merchandise sales (Hats, T-Shirts, Hoodies) provide a modest profit
- Donations
- Raffle of items donated by sponsors and/or a 50/50
- Direct Sponsorship

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2 Only participants registering by a specified deadline will be offered a T-Shirt opportunity. The deadline for ordering a shirt will be based on a conservative production schedule. The shirt could be included as part of registration or as an option to purchase when registering.

3 In the past, the Friends have used funds raised to support a range of trail improvements and activities. Examples include the Moutrie Pollinator Garden, bike fix-it stations, water fountains, trail signage, bike racks, lids-for-kids, Trails Day and Labor Day Walk support. Overhead for operating the Friends organization includes insurance, Trail Magazine advertising, web services, and miscellaneous expense.

Potential EXPO participants and sponsors discussed include:

- Holy Spokes Bicycle Shop
- Main Street Bicycles
- Hansons Running Shop
- Cookies & Cream
- Paint Creek Trail
  - Management
  - Friends of the Paint Creek Trail
- Lake Orion Dragons
- Rochester Pollinators/Moutrie Pollinator Garden
- Beer Sponsor Tent
- Doughnuts & Coffee
- Food Vendor(s) selling food not requiring utensils
- Bike Safety Rodeo<sup>4</sup>

Event sponsorship at three levels with variable benefits will be offered once details have been finalized.  
(*Event, Presenting, Contributing in prior years*)

[How to Set Sponsorship Levels and Benefits for Your Next Fundraising Event  
\(thefundraisingauthority.com\)](http://thefundraisingauthority.com)

Participants and resources along the route and into Rochester to be considered:

- Beverage/snack station at the 5K point from Lake Orion
- Paint Creek Cider Mill Restaurant (Doughnuts)
- Moutrie Pollinator Garden Visit and on-site education
- Dinosaur Hill on-the-trail information stop
- Rochester Park Restrooms
- Beer/Pop Stop at Rochester Mills, Kruse's Paint Creek Tavern or similar facility
- Rochester Farmer's Market (coffee, doughnuts, Rochester Pollinators)

Notes:

- Although Trails Day Events have been held in Lake Orion these past years we need to be sensitive to Rochester and consider how to balance the benefits with future events.
- Displays and activities in the EXPO need to be engaging for adults and children, and fill the time gap between the 8am start time and noon raffle prize awards.
- The process of acquiring required (LO) permits and licenses should be started early.
- Equipment displays and opportunities to try out running gear can be arranged through Hansons.
- Beer sponsors can be arranged through Jason Peltier.
- Friends 501 (c)(3) status and Jason Peltier's attorney can help to expedite needed permits.
- EventBrite and Eastside Racing Company are options for electronic registration<sup>5</sup>.
- Stations would include Paint Creek Cider Mill and Downtown Rochester locations TBD.

---

<sup>4</sup> From Tom Fisher, Chair of the Parks and Path Committee for Orion Township "I would be happy to help with the planning for the National Trails Day event. I'm especially interested in a bicycle skills rodeo. I also have a few ideas with regards to signs & graphics to promote trail safety education. We could have pre & post event bicycle rodeo stations. After they register, cyclists could go to the bike & helmet fit stations run by local bike shops & groups. Then we could use the sidewalk in front of the fire station to practice riding in a straight line. Followed by a Slalom in the north driveway of the fire station using sponges or half tennis balls. After the ride we could have some more detailed stations requiring three volunteers per station. We could also run continuous slow races all day."

<sup>5</sup> Need capability of registering couples and families.

## **Prior meetings:**

### **Meeting September 21, 2021**

A sub-committee of the Friends and Trailways Commission met to compile initial recommendations:

- Donni Steele 248-884-1134 [dsteele@oriontownship.org](mailto:dsteele@oriontownship.org)
- Linda Gamage 248-931-1313 [lindagamage@sbcglobal.net](mailto:lindagamage@sbcglobal.net)
- Jason Peltier 248-974-6103 [jason@oatsodalakeorion.com](mailto:jason@oatsodalakeorion.com)
- Molly LaLonne 248-693-9742 [director@downtownlakeorion.org](mailto:director@downtownlakeorion.org);
- Keith Hanson 586-822-8607 [hansonsodp@yahoo.com](mailto:hansonsodp@yahoo.com)
- Louis Carrio 248-840-3190 [paintcreektrailfriends@yahoo.com](mailto:paintcreektrailfriends@yahoo.com)
- Mike Jahn 248-396-7109 [jahnmf@gmail.com](mailto:jahnmf@gmail.com)

### **Meeting of the Paint Creek Trailways Commission**

At the October 19<sup>th</sup> meeting the Commission agreed to the date and concept. The event will be managed entirely by the Friends of the Paint Creek Trail. PCT Management's role will be limited to a Trails Day activity TBD. A suggestion was made to change the name of the Crawl as “crawl” is a term more often used with pub crawls than family events.

### **Meeting of select members of the Friends of the Paint Creek Trail**

On Saturday, October 23, 2021, at Oat Soda, PCT Friends Carrio, Jahn and Peltier met to discuss next steps, select a name for the event, and identify potential EXPO participants.





4393 Collins Road  
Rochester, MI 48306  
(248) 651-9260  
Paintcreektrail.org

## **2021 Summary of Events and Accomplishments**

The Commission approved Temporary Use Permits for the following events:

- Orion Veterans Memorial Day 5k – May 31, 2021 (Admin Approval)
- Run Michigan Cheap 5k, 10k, Half Marathon – June 27 and July 11, 2021 (Admin Approval)
- Leader Dogs Bark and Brew 5k – June 5, 2022
- Hometown Hustle – RCS Foundation – September 18, 2021 (Admin Approval)
- Brooksie Way Half Marathon – September 26, 2021 (Admin Approval)
- National Pancreas Foundation – November 13, 2021
- Griffin USA – Charity Fun Run – November 18, 2021

### **January**

Meeting virtually, the Commission welcomed four new Commission members.

The Commission approved the Policy on Electric Personal Mobility Devices.

The Commission approved a review of License Agreements by the Trailways attorney.

Construction of Bridge 33.7 was completed in December 2020, a new trash can and recycling bin were installed at the site.

Trail Manager Ford and Amanda Harrison of Detroit Institute of Art selected three locations for the 2021 DIA Inside/Out art installation on the trail.

Michigan State University recognized the Moutrie Pollinator Garden as an approved site for MSU Master Gardeners.

### **February**

Meeting virtually, the Commission approved an Eagle Scout project for the replacement of kiosks at the Tienken and Atwater trailheads.

The Commission discussed 2021 Goals.

The President of the Friends of the Paint Creek Trail, Louis Carrio, gave an update of the Moutrie Pollinator Garden and the Commission discussed a potential donor memorial bike rack at the site.

The Commission discussed the 2021 National Trails Day event options.

President of the Mill Valley Home Owners Association thanked the Commission for the new stairway at Bridge 33.7.

Artwork for DIA Inside/Out was selected for the sites on the Paint Creek Trail and was presented to the Commission. Trail Manager Ford attended the virtual orientation for the program, and the press release about the Trail's selection as a host for the 2021 installation was issued.

Trail Manager Ford and Commissioner Gamage attended the first meeting of the Rochester Master Plan Steering Committee. The meeting primarily focused on zoning and land use policy.

## **March**

Meeting virtually, the Commission approved a Temporary Permit for Lutheran Northwest High School Boosters Fun Run and Walk. The applicant later canceled the event.

The Commission discussed a revised standard license agreement.

The Commission discussed the license agreement with Solaronics, Inc.

The Commission approved an online scavenger hunt using the GooseChase smartphone app for National Trails Day.

The Commission discussed Oakland County grant opportunities.

Four sites on the trail submitted by staff were accepted Oakland County/CISMA Invasive Species Management Treatment for treatment in 2021.

Trail staff submitted two applications for projects through US Representative Elissa Slotkin's office. Ten projects in her district were selected to submit to the Appropriations Committee. The projects submitted were the engineering of Bridge 31.7 in Rochester and for the development of the Southeast Rochester property.

## **April**

Meeting virtually, the Commission approved the construction of angler access and installation of native plantings at the creek at Bridge 31.7 by Trout Unlimited.

The Commission received a presentation from Mr. Anthony Moggio for a proposed All Abilities Park in the City of Rochester adjacent to the trail.

The Commission approved correspondence from the Trail Manager to Solaronics, Inc. regarding the license agreement.

Louis Carrio, President of the Friends of the Paint Creek Trail, provided an update of the Moutrie Pollinator Garden progress.



## **May**

Meeting virtually, the Commission approved a Temporary Permit for the 2021 Leader Dogs for the Blind Bark and Brew 5k.

The Commission approved entering an agreement with the trail attorney to formulate new license agreements based on the Licensing Ad Hoc Subcommittee's recommendations.

The Commission approved the Recognition Ad Hoc Subcommittee's recommendation for a Labor Day Bridge Walk Recognition Ceremony and a resolution to recognize former Commissioner Rock Blanchard's 24 years of service.

The Commission discussed trail surface grading after the spring thaw.

The Commission approved the 2020 financial audit performed by Mr. Ramie Phillips, CPA.

Mr. Louis Carrio, President of the Friends of the Paint Creek Trail, announced the Moutrie Pollinator Garden Ribbon Cutting will be held June 28, 2021.

A local Eagle Scout installed a replacement kiosk at the Tienken trailhead as an Eagle Scout project.

Trail manager Ford, Assistant Trail manager Gray and Bike Patroller Dan Butterworth attended CPR/First Aid training through the Oakland Township Fire Department.

A memorial bike rack and memorial Free Little Library were installed at the Moutrie Pollinator Garden.

## **June**

The Commission discussed the Paint Creek Trail Signage Project with regards to wayfinding signage.

The Commission discussed the 2021 Labor Day Bridge Walk event and approved donations at the event be restricted for continued maintenance of the Moutrie Pollinator Garden.

The Commission approved the addition of an audio sign at the prairie remnant in the Oakland Township section of the trail.

The Commission approved a budget amendment for the cost of recognition gifts for the Recognition Ceremony.

National Trails Day, June 5<sup>th</sup>, was recognized with a scavenger hunt on the GooseChase app from May 30 to June 5<sup>th</sup>. Seventy-seven teams signed up to participate. Trail staff and members of the Friends of the Paint Creek Trail handed out bike bells, sold PCT hats and t-shirts, and greeted trail users. The scavenger hunt winner received a gift basket filled with items from local businesses.

The ribbon cutting ceremony for the Moutrie Pollinator Garden was held Monday, June 28<sup>th</sup>.

## **July**

The Commission received an update on the Licensing Agreements.

The Commission approved the purchase of promotional items for the Labor Day Bridge Walk event.

The Commission discussed document scanning for the Paint Creek Trail records.

Five pieces of art from the Detroit Institute of Art Inside/Out program were installed on the trail the week of July 5th. The pieces are located at Adams Road, the Clarkston/Kern parking lot, along the new Clarkston Road connector path, at the connector path to Orion/Kern Roads, and at Newton Street. They were on display until November 2021.

## **August**

The Commission approved Temporary Permits for the Lake Orion DDA Oktoberfest Run and Turkey Trot events. The events were later withdrawn by the applicant.

The Commission received an update from Friends of the Paint Creek Trail President, Louis Carrio.

The Commission approved the purchase of a Bike Fixit Station for the Paint Creek Junction trailhead in the Oakland Township section of the trail.

The Commission approved the budget for the Bridge 33.7 Ribbon Cutting and Recognition Ceremony to be held on September 21, 2021.

The Commission received an update from Trail Manager Ford and discussed the Paint Creek Trail Signage Project, road crossing signage.

The Commission approved a contract for the split rail fence at Foley Pond in the Orion section of the trail and timber rails at Bridge 32.3.

The Commission approved the purchase of 7,500 trail brochures from a local printing company.

Trout Unlimited completed the angler access steps at Dinosaur Hill. Jean McBride, from the Friends group and a Master Gardener assisted Trout Unlimited in selection and layout of native plants for the site.

## **September**

The Commission held the Ribbon Cutting for Bridge 33.7 and a Recognition Ceremony for six former Paint Creek Trailways Commissioners.

The Commission honored Rock Blanchard for his 24 years of service to the Paint Creek Trailways Commission with Resolution #2021-001.

The Commission approved June 4<sup>th</sup>, 2022 for the tentative Paint Creek Crawl 2022 on National Trails Day.

The Commission approved a Temporary Permit for the National Pancreas Foundation 5k Walk.

Trail Manager Ford provided an update on the Paint Creek Trail Signage Project for Road Crossing Signage and sign installation.

The Commission approved invoicing Licensees with an explanation letter addressing new license agreements.

Herbicide treatment of phragmites and knotweed by Oakland County Cooperative Invasive Species Management Areas (CISMA) was completed at two locations on the trail.

A new Bike Fix-It Station was installed adjacent to JoAnn Van Tassel bridge by Orion Township staff.

## **October**

The Commission approved a Friends of the Paint Creek Trail event to be held on National Trails Day 2022 in partnership with the Paint Creek Trailways Commission.

The Commission discussed the draft 2022 budget presented by Trail Manager Ford.

The Commission discussed updating the trail Memorial Bench policy.

The Commission discussed upcoming grant opportunities and trail capital improvement projects.

## **November**

The Commission approved an updated Memorial Bench Policy.

The Commission approved Resolution 2021-03 establishing meeting dates for the Commission for 2022.

The split rail fence replacement at Foley Pond and timber rail approaches at Bridge 32.3 were completed.

New wayfinding signage was installed on the trail.

The Commission approved a Temporary Permit for Giffin USA's 5K Fun Walk/Run.

The Commission discussed capital improvement projects and upcoming grant opportunities.

## **December**

The Commission maintained a positive social media presence with 7,951 Facebook followers, (an increase of 619 since December 2020), 1,605 Instagram followers, (an increase of 410 since December 2020) and 822 Twitter followers, (an increase of 29 since December 2020).

**Friends of the Paint Creek Trail  
Held at the Paint Creek Cider Mill  
April 14, 2022, 6:30-9:15 PM**

**Attendance**

1. Louis Carrio	Board President
2. Mike Jahn	Board Vice-President
3. Clara Pinkham	Board Secretary/Treasurer
4. Dan Butterworth	Board, Trail staff
5. Eva Carrio	
6. Melissa Ford	Trail Manager
7. Chris Gray	Trail Asst. Manager
8. Tom Fisher	
9. Frank Della Torre	
10. Ella Della Torre	
11. Don Fenton	
12. Linda Gamage	Paint Creek Trailways Commissioner
13. Brian Pulega	
14. Jean McBride	
15. Nancy Butty	Representing Lids-for-Kids

- ❖ Meeting called to order at 6:30 PM
  - Louis welcomed everyone and acknowledged guests and new members
- ❖ Approval of Agenda and December Meeting Minutes
  - Motion to accept made by Mike Jahn, second Anne Jahn, approved unanimously
- ❖ Financial Report – Clara Pinkham, secretary/treasurer
  - Motion to accept (inc. expenditures) by Jean McBride, second Mike Jahn, approved unanimously
  - Motion was made by Anne Jahn, seconded by Jean McBride, to authorize calendar year expenditures for miscellaneous and recurring expenses up \$200 and \$1,200 in the aggregate, with retrospective Board approval. Motion was approved unanimously.
- ❖ Trail Manager's Report, Melissa Ford
  - Reported on sign installations. All commented favorably.
  - Of the two grant proposals prepared to obtain needed engineering analysis for 31.7 bridge, the \$25,000 grant has been approved; Funds held by the Friends will be disbursed in May.
  - The Trailways Commission is expected to review and select the replacement for Chris Gray at the May meeting.
  - Dine-to-Donate is planned for May 22 at Oat Soda; Announcement coming soon.
  - The membership acknowledged the long term support received from Ms. Gray and presented a thank you card along with a Paint Creek Trail Four Season Trivet.
- ❖ Tour de Trail was discussed extensively and members made several suggestions to clarify the event poster. Tom Fisher, member of the planning group, explained the Bike Rodeo. The need for support staff was discussed and a more detailed list of requirements is forthcoming. Tom Fisher took extensive notes that will be incorporated into the Planning Document to be provided separately.
- ❖ Lids-for-kids, Nancy Butty, explained how the organization distributes bike helmets and fittings to encourage safety. They have received a \$2,000 grant from the Community Foundation and are seeking an additional \$3,000 to acquire the nearly 500 they want to distribute. The Friends previously donated \$2,500 to support the initiative. A motion was made to authorize by Dan Butterworth, seconded by Mike Jahn, to donate \$3,000 subject to reciprocal arrangement that would support awareness and interest in Friends membership. Motion was approved unanimously. See email attached for outcome.
- ❖ Moutrie Pollinator Garden-Jean McBride gave a garden update and plans to have staff at the MPG on June 4<sup>th</sup> to include master gardener(s) if possible. The need for plant replacement, additional plants and

supplies was discussed. Ms McBride was authorized by Trail and Friends management to make reasonable expenditures for reimbursement by the PCT.

- ❖ Friends of the Paint Creek Trail Organizational Issues as outlined in the attachment.
  - Topic introduced by Louis Carrio, President. Our objective was primarily to raise funds in support of the Trail, to provide some maintenance of the trail and to make improvements to the Trail in cooperation with the Trail Commission. Many of the Friends group in the beginning had various skills and links to other organizations that helped to manage the Friends group. For example, Kristen Myers was the Trail Manager but was also on the Friends group Board. Since then, many of these original members have left the organization and a lot of skills and connections have been lost. The 501c3 designation also has many requirements that takes added time to maintain. Government forms, filings, etc. are required.
  - Louis Carrio reported he previously presented these concerns to the Trail Commission in recent meetings and has expressed concerns about the future of the (Friends) organization. Having lost the skills and the people from the earlier organization, a lot of effort is required to maintain the paperwork, the 501c3 workload, the website, the accounting, insurance, etc. to run this business. In addition, membership has not been very robust in general. Some members are members in name only and do not attend the meetings. Many people would like to help with trail activities but are not interested in the business side of the organization.
  - Linda Gamage asked if we need to be a 501c3 organization. Louis commented that it helps with donations. As an example, we just received an unsolicited donation of \$500 from a person on December 29. Louis mentioned that it probably helps with obtaining liquor and raffle licenses also, but its not clear that would be a barrier. Jean McBride asked how many members we now have. Louis commented that we have members that attend the meetings and others that do not. (Attendance at this meeting was 15 total including a guest presenter}
  - Ella Della Torre asked if we have advertised the organization. Louis mentioned flyers that we have printed in addition to the website. Linda Gamage asked if we charged for membership. Louis responded” No”. Linda also suggested we try to tie an event to a membership drive so that people come to hear a presenter (for example) and then sign up for the Friends group.
  - Frank Della Torre suggested a table at the Rochester Farmers Market.
  - Chris Gray mentioned that the Clinton River Friends group has had success with bringing in presenters for meetings and gathering membership from that. Melissa Ford mentioned that an OU professor might be a possible presenter. Don Fenton suggested that many companies have expertise we might be able to tap into on a temporary basis to update websites, etc. that would allow the company to take tax credits. Louis mentioned that local students might also be a possible resource. Louis asked Don to investigate this further.
  - Linda Gamage asked if we had a mission statement. Louis read off the Friends group statement.
  - Mike Jahn summarized that we have two key issues- 1) Is the 501c3 designation needed? And 2) How can get a more robust membership that supports the needed tasks and places less load on the existing membership. Dan Butterworth volunteered that he has some web skills and file management expertise that might be of some help. Louis will discuss offline with him. Clara suggested conducting meetings in a restaurant to generate interest in the group. Melissa Ford mentioned they have a Dine and Donate meeting offsite at the Oat Soda bar. Louis also is investigating a year end Friends group meeting at Oat Soda.

(Recorded at the meeting by Mike Jahn 04/14/22)

- ❖ 2022 meeting dates are:  
May 12 to prepare for Tour de Trail; August 11 to prepare for LDBW, Tuesday, December 6 for the annual meeting and elections. Members liked the idea of going out for the meeting and Oat Soda was mentioned as a possibility.
- ❖ Motion to adjourn meeting at 8:41 PM by Louis Carrio, second by Anne Jahn, approved unanimously.

Respectfully submitted by Clara Pinkham, Secretary/Treasurer      DRAFT 4/16/2022

**Friends of the Paint Creek Trail  
Held at the Paint Creek Cider Mill  
May 12, 2022, 6:30-8:05 PM**

**Attendance**

- |                    |                           |
|--------------------|---------------------------|
| 1. Louis Carrio    | Board President           |
| 2. Mike Jahn       | Board Vice-President      |
| 3. Clara Pinkham   | Board Secretary/Treasurer |
| 4. Dan Butterworth | Board, Trail staff        |
| 5. Eva Carrio      |                           |
| 6. Melissa Ford    | Trail Manager             |
| 7. Tom Fisher      |                           |
| 8. Brian Pulega    |                           |
| 9. Tara Pulege     |                           |
| 10. George Ingram  |                           |
| 11. Cathy Coleman  |                           |
| 12. Nancy Seitz    |                           |

- ❖ Meeting called to order at 6:30 PM
  - Louis welcomed everyone and acknowledged guests and new members
- ❖ Approval of Agenda and April Meeting Minutes
  - Motion to accept made by Mike Jahn, second George Ingram, approved unanimously
- ❖ Financial Report – Clara Pinkham, secretary/treasurer
  - Motion to accept (inc. expenditures) by Mike Jahn, second Dan Butterworth, approved unanimously
- ❖ Trail Manager's Report, Melissa Ford
  - Reported on sign installations. All commented favorably.
  - Of the two grant proposals prepared to obtain needed engineering analysis for 31.7 bridge, the \$25,000 grant has been approved, as has the second grant proposal for \$50,000. Funds held by the Friends will be disbursed in May 13, 2022.
  - Ms. Suzanne Tatia was hired to replace Chris Gray. Ms. Tapia could not attend this meeting due to illness.
  - Dine-to-Donate is planned for May 22 at Oat Soda; Announcement coming soon.
- ❖ Tour de Trail discussion was captured by Mike Jahn, as follows:
  - Mike Jahn reported \$2645 promised for event donations and \$1920 received to date.
  - Planning Committee meeting held yesterday at Oat Soda. Louis Carrio, Mike Jahn, Tom Fisher, Melissa Ford, Dave Mabry, Jason Peltier and Donni Steele were in attendance.
  - Louis commented that the Eventbrite site is working well. We only have about 27 people signed up to date. Louis mentioned that T-shirt orders must be in by May 18 and only 20% of the entrants have ordered them so far. Most entrants so far are bikers.
  - Louis said the raffle license has been approved. The Special Event license has not been approved yet but is in process. They have charged our credit card so we don't expect any issues.
  - Griffin Claw will be donating \$500 to the event. The Trail Commission/Friends group will be responsible to purchase and distribute the beer. 12oz Hard Cider and 16oz Beer cans will be available.
  - Tickets will be issued to purchase the beverages. 5 tickets for alcoholic beverages and 2 tickets for pop and water.
  - Louis discussed the volunteering positions and requested people sign up using the Sign Up Genius website. Numerous positions are still open.

- Tom Fisher suggested we get a high top chair for the entry gate. Jason may be able to supply.
  - A liability release form will be issued to all participants for them to sign and return at registration.
  - Louis discussed the sign format for the on trail signage. Louis agreed to do the sign design for Silver Shamrocks. Deb Silver agreed to a \$250 donation. At a previous meeting we discussed what Deb will do on the trail at the Gallagher. Deb will also check into the insurance rider needed. Deb will be giving away pancakes at the Gallagher. The Trail Commission was in agreement with Deb giving something away at the event but not selling anything.
  - Louis stated that adults are needed to give out tickets for alcohol and for distributing the alcoholic beverages.
  - It was suggested by Clara Pinkham that we all use our personal Facebook pages to advertise the event and include the Sign Up Genius link for volunteers.
  - Ms. Ford will send an email to her list of past participants on Monday, May 16, 2022.
- ❖ Lids-for-kids, Event at the Farmer's Market was successful. \$10k was spent on helmets including the \$3k from the Friends.
  - ❖ Moutrie Pollinator Garden-Jean McBride was unable to attend due to illness. Eva Carrio gave a report and indicated the garden plants were coming up and the plot had received mulch from the city.
  - ❖ Flowers & Art-Oat Soda plans to have a table at which the Friends and Trail Management can:
  - ❖ Promote the Tour de Trail
  - ❖ Advocate for membership in the Friends
  - ❖ Advertise for Dine to Donate
  - ❖ 2022 meeting dates are:  
     June 2 to prepare for Tour de Trail; August 11 to prepare for LDBW, Tuesday, December 6,7 or 8 for the annual meeting and elections. Members liked the idea of going out for the meeting and Oat Soda and Silver Shamrock were mentioned as possibilities.
  - ❖ Motion to adjourn meeting at 8:05 PM by Mike Jahn, second by Dan Butterworth, approved unanimously.

Respectfully submitted by Clara Pinkham, Secretary/Treasurer



**Friends of the Paint Creek Trail  
Held at the Paint Creek Cider Mill  
June 2, 2022, 6:30-8:15 PM**

Attendance

- |                    |                           |
|--------------------|---------------------------|
| 1. Louis Carrio    | Board President           |
| 2. Clara Pinkham   | Board Secretary/Treasurer |
| 3. Dan Butterworth | Board, Trail staff        |
| 4. Jean McBride    | Board                     |
| 5. Eva Carrio      |                           |
| 6. Melissa Ford    | Trail Manager             |
| 7. Nancy Seitz     |                           |

- ❖ Meeting called to order at 6:30 PM
  - Louis welcomed everyone
- ❖ Approval of Agenda and May Meeting Minutes
  - Motion to accept made by Jean McBride, second Dan Butterworth, approved unanimously
- ❖ Financial Report (Attached) – Clara Pinkham, secretary/treasurer
  - Motion to accept (inc. expenditures) by Dan Butterworth, second by Jean McBride, approved unanimously
- ❖ Trail Manager's Report, Melissa Ford
  - Confirmed Paint Creek Junction has not yet opened.
- ❖ Tour de Trail: There was a general discussion about the Event and envelopes were stuffed for the June 4<sup>th</sup> participants. Volunteer shirts were distributed.
- ❖ 2022 meeting dates are:
  - August 11 to prepare for LDBW, Tuesday, December 6,7 or 8 for the annual meeting and elections. Members, in previous discussions, liked the idea of going out for the meeting and Oat Soda and Silver Shamrock were mentioned as possibilities.
- ❖ Motion to adjourn meeting at 8:15 PM by Dan Butterworth, second by Jean McBride, approved unanimously.

Respectfully submitted by Clara Pinkham, Secretary/Treasurer

# Friends of the Paint Creek Trail

## Checkbook and Bank Balance as of 06/02/2022

05/12/22	Debit Card	Debit	Facebook Ad	Tour de Trail	\$35.00		\$19,730.85
05/13/22	Check Deposit	Credit	Several Sponsors	Tour de Trail		\$420.00	\$20,150.85
05/13/22	Checks Deposit	Credit	Donation: Doucet	Donations		\$200.00	\$20,350.85
05/13/22	Debit Card	Debit	Amazon	Tour de Trail	\$19.06		\$20,331.79
05/13/22	Debit Card	Debit	Amazon	Tour de Trail	\$16.95		\$20,314.84
05/14/22	Walgreens	Debit	Bicycle Helmet Program	Lids for Kids	\$16.94		\$20,297.90
05/16/22	Cash Deposit	Credit	Square Donation	Donation		\$4.67	\$20,302.57
05/16/22	Check Deposit	Credit	Builders Custom Flooring	Tour de Trail		\$500.00	\$20,802.57
05/17/22	Check Deposit	Credit	Graphic Takeover	Tour de Trail		\$50.00	\$20,852.57
05/17/22	Debit Card	Debit	Amazon (Refunded)	Supplies	\$62.52	\$62.52	\$20,852.57
05/17/22	Squareup	Debit	Purchase Square #2 for use at events	Supplies	\$62.54		\$20,790.03
05/17/22	Amazon	Debit	Amazon	Tour de Trail	\$14.05		\$20,775.98
05/18/22	Cash Deposit	Credit	Square Donation	Donation		\$1.85	\$20,777.83
05/18/22	PC Trailways Comm.	2007	Bridge Repair from Ludlow Fund	Miscellaneous	\$1,051.65		\$19,726.18
05/19/22	Walgreens	Debit	Tour de Trail Cards	Tour de Trail	\$9.13		\$19,717.05
05/20/22	PayPal Deposit	Credit	Spalding DeDecker & Global Consulting	Tour de Trail		\$200.00	\$19,917.05
05/20/22	Walgreens	Debit	Tour de Trail Cards	Tour de Trail	\$12.71		\$19,904.34
05/23/22	Check Deposit	Credit	Prime Time Comics	Tour de Trail		\$50.00	\$19,954.34
05/25/22	Debit Card	Debit	Amazon	Tour de Trail	\$9.30		\$19,945.04
05/25/22	Debit Card	Debit	Amazon	Tour de Trail	\$10.59		\$19,934.45
05/26/22	Check Deposit	Credit	EZE Bikes	Tour de Trail		\$100.00	\$20,034.45
05/27/22	Amazon Smile	Credit	Amazon Smile Donation Proceeds	Donation		\$9.96	\$20,044.41
05/28/22	Debit Card	Debit	Amazon	Tour de Trail	\$55.07		\$19,989.34
05/28/22	Debit Card	Debit	Amazon	Tour de Trail	\$9.53		\$19,979.81

BALANCE SUMMARY - AS OF 06/02/2022 06:35

Account

101163632 - Simple Business Checking

Account ID

101163632

Nickname

Simple Business Checking

Available Balance

\$ 19,979.81 As Of 06/02/2022 06:35

Current Balance

\$ 19,979.81 As Of 06/02/2022 06:35

Submitted: June 2, 2022

Clara Pinkham, Secretary-Treasurer

**Friends of the Paint Creek Trail  
Held at the Paint Creek Cider Mill  
August 30, 2022, 6:30-7:43 PM**

**Attendance**

- |                         |  |
|-------------------------|--|
| 1. Louis Carrio         | Board President                            |
| 2. Mike Jahn            | Board Vice-President                       |
| 3. Clara Pinkham        | Board Secretary/Treasurer                  |
| 4. Dan Butterworth      | Board, Trail staff                         |
| 5. Eva Carrio           |  |
| 6. Melissa Ford         | Trail Manager                              |
| 7. Eryn Grupido         | Administrative Assistant, Trail Management |
| 8. Anne Jahn            | Board                                      |
| 9. Maureen Shannon      |  |
| 10. Joshua Moo (Public) |  |
| 11. Cathy Coleman       |  |
| 12. Don Fenton          |  |
| 13. Nancy Seitz         |  |
| 14. Eva Carrio          |  |

- ❖ Meeting called to order at 6:30 PM
  - Louis Carrio welcomed everyone and acknowledged guests and new members
- ❖ Approval of Agenda and June Meeting Minutes
  - Motion to accept made by Mike Jahn, second Anne Jahn, approved unanimously
- ❖ Financial Report – Clara Pinkham, secretary/treasurer
  - Motion to accept (inc. expenditures) by Anne Jahn, second Dan Butterworth, approved unanimously
- ❖ Trail Manager's Report, Melissa Ford
  - Reported on the now-open Paint Creek Junction, progress on 31.7 bridge engineering work and grant initiatives.
  - Ms. Eryn Grupido, Administrative Assistant, was introduced
  - New trash containers at Kern & Clarkston, Foley Pond.
  - Audio sign to be installed at the Wet Prairie (just north of Silverbell)
  - Details of upcoming Labor Day Bridge Walk provided
  - See Ms. Ford's August 8<sup>th</sup> Report for more detailed PCT information
- ❖ Tour de Trail summary provided in the meeting package was discussed. Financial results were comparable to previous bike events. Motion to approve the event summary and financial results by Clara Pinkham, seconded by Mike Jahn, was approved unanimously.
- ❖ Labor Day Bridge Walk support of the Friends discussion was recorded by Vice-President, Mike Jahn:
- ❖ The proposal for sponsorship of the Labor Day Bridge Walk (LDBW) was introduced by Louis Carrio. \$250 was proposed. Anne moved to approve and Clara seconded. Approved unanimously. Discussion mentioned that the money will be used to support the event and for other uses by the Trail Commission according to Melissa Ford, Trail Manager.  
Louis discussed items needed for the LDBW-
  - Table and Tablecloth
  - Bags for purchased merchandise.
  - 15 hats to the event (One for door prize, 14 to sell.
  - Louis to handle the cash box and Square device.
  - Melissa to bring some Moutrie Garden and Friends brochures.
  - Eryn to bring the sign for the Tshirt sales.

- One box of Trails Magazines
- Melissa to bring the donation boxes from the office.

#### **Volunteers from the Friends**

Anne/ Mike Jahn- 7- 9AM Friends Table  
 Frank/Ella DellaTorre- 9-11. TBD  
 Cathy Coleman- 9:30- Close, Friends Table  
 Maureen Shannon 8-11 am TBD  
 Louis Carrio- All day at Friends Table, Cash and Square  
 Eva Carrio- Moutrie garden 9-10:30 am. Could use a helper.

*Melissa Ford mentioned that we should all register on the PCT site if we are working the event.*

#### ❖ Discussion on December function:

Target dates 6th or 8<sup>th</sup> but flexible  
 Group liked using Silver Shamrock catering at about \$20 per person.  
*There were 15 at last year's function*  
 Function to be at Silver Shamrock or catered to the PC Cider Mill  
 Nancy Seitz (w/ help of Cathy Coleman) to contact Deb Silver to discuss meal ideas and alcohol issues

#### ❖ Motion to adjourn meeting at 7:43 PM by Anne Jahn, second by Clara Pinkham, approved unanimously.

Respectfully submitted by Clara Pinkham, Secretary/Treasurer

**Friends of the Paint Creek Trail  
Held at the Paint Creek Cider Mill  
December 6, 2022, 6:00-7:45 PM**

**Attendance**

1. Louis Carrio	Board President
2. Mike Jahn	Board Vice-President
3. Clara Pinkham	Board Secretary/Treasurer
4. Dan Butterworth	Board, Trail staff
5. Melissa Ford	Trail Manager
6. Eryn Grupido	Administrative Assistant, Trail Management
7. Anne Jahn	Board
8. Maureen Shannon	
9. Cathy Coleman	
10. Nancy Seitz	
11. Eva Carrio	
12. Jean McBride	Board, MPG Coordinator
13. Dave Mabry	Trailways Commissioner
14. Ella Della Torre	
15. Frank Della Torre	
16. Tom Fisher	

- ❖ Meeting called to order at 6:45 PM after enjoying Holiday Grazing Table by Silver Shamrocks
  - Louis Carrio welcomed everyone, and
  - Thanked Eryn, Nancy and Cathy for their valuable help with the event
- ❖ Approval of Agenda and June Meeting Minutes
  - Motion to accept made by Mike, second by Anne Jahn, approved unanimously
- ❖ Financial Report – Clara Pinkham, secretary/treasurer
  - Motion to accept by Jean McBride, second Dan Butterworth, invoices by Mike Jahn, seconded by Jean McBride; approved unanimously
- ❖ Trail Manager's Report, Melissa Ford
  - National Trails Day, June 3<sup>rd</sup>: Trail will sponsor and event; Friends intend to support as usual.
  - A number of grants are being explored, notably one with the potential to fund the replacement of the bridge at 31.7, For more on the Trail, reference [December-13-2022-Meeting-Packet.pdf](#) ([paintcreektrail.org](http://paintcreektrail.org))
- ❖ The possibility of a cycle event was discussed including one similar to the Tour de Trail and a novel concept reported by Clara Pinkham. See [Coffeeneuring Challenge 2022: Year 12 \(chasingmailboxes.com\)](#) for full details. President Carrio will contact Jason Peltier to determine his interest.
- ❖ Board Elections for 2023-2024. followed by officer elections. Motion by Anne Jahn, Second by Jean McBride:
  - Louis Carrio, President
  - Mike Jahn, Vice President
  - Clara Pinkham, Secretary-Treasurer
  - Anne Jahn
  - Dan Butterworth
  - Jean McBride
- ❖ Meeting schedule in 2023 to be announced later.
- ❖ Motion to adjourn meeting at 7:45 PM by Dave Mabry, second by Jean McBride, approved unanimously.

Respectfully submitted by Clara Pinkham, Secretary/Treasurer

**Friends of the Paint Creek Trail  
Held at the Paint Creek Cider Mill  
April 20, 2023 6:37 PM to 7:45 PM**

**Attendance**

- |                      |                           |
|----------------------|---------------------------|
| 1. Louis Carrio      | Board President           |
| 2. Mike Jahn         | Board Vice-President      |
| 3. Clara Pinkham     | Board Secretary/Treasurer |
| 4. Dan Butterworth   | Board, Trail staff        |
| 5. Melissa Ford      | Trail Manager             |
| 6. Anne Jahn         | Board                     |
| 7. Jean McBride      | Board, MPG Coordinator    |
| 8. Ella Della Torre  |                           |
| 9. Frank Della Torre |                           |
| 10. Tom Fisher       |                           |
| 11. Sue Cronizer     |                           |
| 12. Cindy Person     |                           |

- ❖ Meeting called to order at 6:37 PM
  - President Carrio welcomed all and recognized new members Sue Cronizer & Cindy Person
- ❖ Approval of Agenda and December 2022 Meeting Minutes
  - Motion to accept made by Anne Jahn, second by Mike Jahn, approved unanimously.
- ❖ Financial Report – Clara Pinkham, Secretary/Treasurer
  - The ending balance of \$20,704.34 was reported.
  - Motion to accept by Jean McBride, second Anne Jahn, approved unanimously.
- ❖ Memorandum of Understanding (MOU) with the Trailways Commission
  - In response to a question by Mike Jahn, the steady-state funding of the MPG was clarified by the Trail Manager, Melissa Ford. The Trailways Commission is responsible for ongoing MPG costs and has a restricted fund for this purpose.
  - Motion to accept with slight modification to the MPG reference was made by Clara Pinkham, and seconded by Dan Butterworth, approved unanimously.
- ❖ Operations Manual is still a draft but is near ready for review and approval.
- ❖ Trail Manager's Report, Melissa Ford
  - National Trails Day, June 3<sup>rd</sup>: A ceremony is planned at the Paint Creek Junction. The Trail will have a table at the event and the Friends are invited to share the table. Mike Jahn will represent the Friends, and will be joined by Clara Pinkham, and other members wishing to participate. The participation of the Friends will be discussed in detail at the next meeting, May 18, 2023.
  - A number of grants have been explored, notably one with the potential to fund the replacement of the bridge at 31.7 designed like the 33.7 bridge, Reference December-13-2022-Meeting-Packet.pdf (paintcreektrail.org) for more information. The Spark grant was denied by the State.
  - A counter will be installed on the Trail-see meeting package.
  - PCT Brochures will soon be distributed at all 14 Michigan Welcome Stations.
  - PCT received Pure Michigan designation and the possibility of appearing in their ads and literature.
  - A 40<sup>th</sup> Anniversary of the Trail 5k event is planned for November, possibly the 11<sup>th</sup> or the 18<sup>th</sup>
  - A new Trail Manager has been hired and will start Monday, April 24<sup>th</sup>. Name to be published soon.
- ❖ Members Cronizer and Person questioned the Trail use designation, and raised concerns about passing, discourteous, speeding cyclists. Trail Manager Ford and President Carrio acknowledged the problem as thus far unsolvable.
- ❖ Bald Mountain access to be developed near the Archery area off the PCT. Tom Fisher discussed.
- ❖ Motion to adjourn at 7:45 PM by Anne Jahn, second by Jean McBride, approved unanimously.

Respectfully submitted by Clara Pinkham, Secretary/Treasurer

**Friends of the Paint Creek Trail  
Held at the Paint Creek Cider Mill  
May 18, 2023 6:30 PM to 7:55 PM**

**Attendance**

- |                    |                           |
|--------------------|---------------------------|
| 1. Louis Carrio    | Board President           |
| 2. Mike Jahn       | Board Vice-President      |
| 3. Clara Pinkham   | Board Secretary/Treasurer |
| 4. Dan Butterworth | Board, Trail staff        |
| 5. Tom Correll     | Trail Manager             |
| 6. Anne Jahn       | Board                     |
| 7. Jean McBride    | Board, MPG Coordinator    |
| 8. Eva Carrio      |                           |
| 9. Deb Silver      |                           |
| 10. Sue Cronizer   |                           |
| 11. Cindy Person   |                           |

- ❖ Meeting called to order at 6:30 PM
  - President Carrio welcomed all and recognized the new Trail manager, Tom Correll
- ❖ Approval of the Agenda and April 2023 Meeting Minutes
  - Motion to accept made by Mike Jahn, second by Clara Pinkham, approved unanimously.
- ❖ Financial Report – Clara Pinkham, Secretary/Treasurer
  - The ending balance of \$20,763.45 supported by checkbook and bank statement details.
  - Motion to accept by Anne Jahn, second by Jean McBride, approved unanimously.
- ❖ Moutrie Pollinator Garden-Jean McBride gave an update including new plantings planned. Jean was requested to email the members when she planned garden work when help is needed.
- ❖ Trout Unlimited-Mike Jahn reported on his meeting and discussed the potential for working with the organization should joint project opportunities arise. TU has 8000 members statewide.
- ❖ Operations Manual was discussed. It was decided to work from the electronic version and not print it.
- ❖ Trail Manager's Report, Tom Correll
  - National Trails Day, June 3<sup>rd</sup>: A ceremony is planned by Oakland Township at the Paint Creek Junction. Formal dedication 11:00 AM until noon. The Trail will have a table (provided by Oakland Township) at the event and the Friends will share the table. Mike Jahn will represent the Friends, and will be joined by Clara Pinkham, and other members wishing to participate. The Friends will have literature for distribution, a supply of Michigan Trails Magazines adjacent to a donation jar, and 10 PCT hats for sale.
  - A number of grants have been explored, notably one with the potential to fund the replacement of the bridge at 31.7 designed like the 33.7 bridge, Reference [December-13-2022-Meeting-Packet.pdf \(paintcreektrail.org\)](#) for more information.
  - A counter has been installed on the Trail on the bridge just north of Tienken.
  - A 40<sup>th</sup> Anniversary of the Trail 5k event is planned for November, possibly the 11<sup>th</sup> or the 18<sup>th</sup>
  - The Trailways website has funding for an update.
  - The Trail Commission is going to revisit E bike usage on the trail.
- ❖ Project Opportunities-President Carrio discussed the possibility of using money in our account for trail safety educational initiatives, MPG enhancements, or other projects the members may wish to pursue. Members were requested to give thought to the safety initiatives possibilities and come to the next meeting prepared to present suggestions.
- ❖ Membership Statistics-This was provided in response to Member Cronizer: 20 active plus near 1,000
- ❖ FBFriends' Insurance Coverage-Vice President Jahn reported the renewal policy is due July 1st.
- ❖ Motion to adjourn at 7:55 PM by Mike Jahn, second by Anne Jahn, approved unanimously.
- ❖ Next meeting Aug 24, 2023.

Respectfully submitted by Clara Pinkham, Secretary/Treasurer