



### **Officers**

*President:*

Louis Carrio  
248-840-3190  
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*Vice President:*

Mike Jahn  
248-396-7109  
jahnmf@gmail.com

*Secretary:*

Tim Gauthier  
248-840-6245  
tim.gauthier@gmail.com

### **At-Large Board Members**

Dan Butterworth  
Sammie Martin  
Paul Miller  
Clara Pinkham  
Lisa Sokol

### **Organization Website**

[www.paintcreektrailfriends.org](http://www.paintcreektrailfriends.org)

## **Friends of the Paint Creek Trail Meeting Minutes**

**February 20, 2020 6:30 pm**

**Paint Creek Cider Mill, 4480 Orion Road, Rochester, MI 48306**

**Welcome:** Meeting opened at 6:30 p.m.

### **Attendance:**

1. Louis Carrio
2. Mike Jahn
3. Anne Jahn
4. Tim Gauthier
5. Dan Butterworth
6. Rock Blanchard
7. Eva Carrio
8. Paula Gauthier
9. Chris Gray
10. Sammie Martin
11. Melissa Ford
12. Clara Pinkham

**Approval of Agenda-** approved

**Approval of December Meeting Minutes: Attachment** – approved

### **Financial Reports: Attachment**

- Treasurer position is unfilled and we don't have access to Alice's previous software, so report is now in a spreadsheet format
- Received additional \$2,500 donation from Community Foundation for Moutrie Garden
- Motion to approve financial report: Clara Pinkham, Mike Jahn - approved

### **Invoices for Payment**

- Rochester Chamber \$150 paid; No other invoices

### **Crusin' for the Trails May 2<sup>nd</sup> Event:**

- Overview – registration 9:30-10:30.
- Event ends at 2:30. Evaluate trip stop timing with Steve Johnson
- CRT Friends purchased a bike for their raffle, cost approximately \$450,
- Rochester Mills did not allow raffle sales inside their building. Our ride is limited to 150 riders, over 80 riders are already signed up ... group agreed to raffle gift items rather than purchasing a bike.
- Tim will approach Oat Soda for a gift basket / swag stuff
- Louis will approach Steve Johnson about gift item from Rochester Mills
- Chris and Melissa will plan a swag gift basket from the FPCT group
- Louis will work through Steve Johnson for a Main Street Bikes gift basket
- Louis will solicit wine donation from Fieldstone Winery
- Louis to ask Steve to remove "bike raffle" from the event ad

### **Who / Where to sell raffle tickets?**

- Oat Soda (Melissa, Louis),
- Cider Mill (Sammy),
- Rochester Mills (Chris, Tim, Dan, Rock possibly)
- Mike and Anne volunteered; assignments TBD at April 9<sup>th</sup> meeting
- Ask Steve Johnson to note that cash is needed to buy raffle tickets and merchandise, Melissa and Chris will also note in social media.

### **Merchandise Marketing Plan**

- Set up tent and table @ Rochester Mills
- Shirt inventory – low inventory in small and medium; just sell what we have rather than ordering more (Refine selection at April 9 meeting)

### **Trail Manager's Update: Melissa Ford**

- Trail Signage Project & Request for Friends Support
- Signage Project – 2 gateway signs, 8 kiosks are funded
- Trail Commission request \$1550 from FPCT to help fund a 9<sup>th</sup> kiosk @ the PC Junction. Motion: Mike Jahn moved to approve, Tim Gauthier seconded, approved
- Bridge ribbon cutting event planned for June 6 National Trails Day
- Displays and events from the cider mill to the bridge. FPCT will support w tent, table and volunteers. Reuse Spin Wheel which was popular last year.
- FPCT Moutrie Garden ribbon cutting event – tie in with Pollinator week
- Polly Ann Trail connector – project is progressing; construction in 2020
- Paint Creek Junction project going out for bid soon; construction in 2020
- Master Plan Final Report- final version is now on PCT website

### **Moutrie Pollinator Garden Project Budget & Status: Attachment**

- Project is well funded. FPCT obligation to cover shortfall up to \$2700
- Project needs to incorporate signage to recognize contributors; this topic will be on the next Trail Commission meeting along w benches and planting. Want if possible, to incorporate signage with look and feel that is consistent with new trail signage.
- Planting is tentatively scheduled for sometime in May subject to weather conditions
- Expect to be ready for ribbon cutting event during June 22-28 Pollinator week

7:45 p.m. Motion to adjourn – Clara Pinkham, Sammie Martin – approved

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Next Meeting Date: *April 9, 2020 6:30 PM at the Paint Creek Cider Mill*



Friends of the Paint Creek Trail  
Meeting December 5, 2019  
Paint Creek Cider Mill, 4480 Orion Road, Rochester, MI 48306

Attendees:

Louis Carrio, Eva Carrio, Mike and Anne Jahn, Alice Young, Dan Butterworth, Melissa Ford, Chris Gray, Tim and Paula Gauthier, Susan Bowyer, Megan and Chuck Price, Jim VanDoorn, Kristen Myers, Rock Blanchard, Brian Marzoff, Steve Johnson, Paul Miller, Paul LaRiviere, Brian Marzolf

6:40 PM meeting called to order.

Welcome & New Member Introductions

- “You are invited to join the FPCT” handout was shared

Approval of Agenda – approved

Approval of September Meeting Minutes - adopted

Treasurer's Report: Alice Young

- 2019 Nine months income statement provided
- Nov 30 2019 Balance sheet provided
- Ludlow Bridge Fund – Kristen Myers reported on history of the fund
  - Decided we will leave as restricted funds for now
- Invoices for Payment – Paul Miller moved, Mike Jahn seconded, and approved by the Board
  - Ray Wiegands Nursery \$3,700
  - Trails Magazine Advertisement \$356.49 (before 2/15/2020).
    - John Hensler will help if needed with graphics
  - Other invoices
    - Stationery & Photos \$33.95
  - Pre-Approval of recurring annual invoices not to exceed \$1200 / year. Motion: Paul – “officers are pre-authorized to spend up to \$1200 per year on the following approximate amounts”
    - Website hosting – \$500
    - Web domain name – \$50
    - State licensing \$50,
    - Chambers of Commerce \$150 each: Rochester and Lake Orion
  - Other misc items – Paul Miller motioned, Mike Jahn seconded, Board approved: “Officers are authorized to spend up to \$500 /year on emergency items in between meetings”

Crusin' for the Trails Plan: Steve Johnson

- May 2, 2020 proposed date for 9<sup>th</sup> annual cruisin for the trails ride
- Start at Rochester Mills Brewery
- Ride to Lake Orion, Oat Soda
- Donut stop at Cider Mill
- Return to Rochester Mills Events Room

- Help needed from FPCT
  - Hold a raffle if desired as a fundraiser-FPCT to organize raffle if desired
- Steve will cap registration at 150 tickets because Oat Soda will not be able to handle larger crowds
- Steve to coordinate event w Lake Orion DDA
- Main Street Bike shop to participate-Possibly contribute toward raffle

#### Trail Manager's Update: Melissa Ford

- Trail Signage Project
  - Commission has been working with design firm; funded by DNR \$25k grant
  - PCT logo has been refreshed
- Master Plan Update
  - Draft completed Dec 2019
  - Public session for master plan review and feedback is Jan 7 @ 7:30pm
  - Master Plan is available online
  - Approval expected by Commission at their January 2020 meeting
- Trail Bridge & Resurfacing Report
  - Surface work is wrapping up
  - New bridge is open, some related work is still to be done
- Other ... Marshview, now officially The Paint Creek Junction. Water source funding being held in restricted funds.
- Moutrie Pollinator Garden Project Budget & Status
  - Hardscape is done
  - Planting spring 2020
  - Volunteer opportunities will be available tbd
  - Educational features to be done in 2020
  - Benches – expect to be paid for by trail bench donors
  - Dave Moutrie recognition will be an engraved boulder
  - Initial watering and basic care will be provided by the city; water storage on site TBD

#### Board Resignations & Elections

- Alice Young resigning from Board and as Treasurer
- Kristen Myers resigning as Board member due to meeting date conflict
- Nomination - Dan Butterworth – Board member at large approved

#### Officer Elections

- Treasurer – open position; will revisit at next meeting
- Louis - Pres, Mike - VP, Tim - Secretary – moved Paul, Seconded by Anne, approved by Board

#### Other Friends of the PCT Business

- Free Bikes for Kids, Detroit volunteer opportunity to help prepare bikes for kids
- 3<sup>rd</sup> week of Sept Michigan Trails week 9/22-29 Possible opportunity for Friends

#### 2020 Meeting Dates:

- Feb 20
- April 9
- May 21
- Aug 20
- Dec 3

Meeting Adjourned 8:20 pm

# More Attachments Follow

# Financial Reports

## Checkbook Entries

## Payments Deposits

Date	Description	Type	Amount	Category	Amount	Balance
12/30/19	Community Foundation	Credit		Fundraiser	\$2,500.00	\$37,542.60
12/09/19	Louis Carrio via PayPal	Debit		Miscellaneous	\$33.95	\$37,508.65
12/09/19	Mike Jahn via PayPal	Credit		Merchandise	\$14.37	\$37,523.02
12/10/19	Rockford Advertising		1005	Advertising & Promotion	\$356.49	\$37,166.53
01/13/20	Reinhart & Lenhoff	PayPal		Donations	\$121.65	\$37,288.18
02/04/20	Kazi Donation	PayPal		Donations	\$48.60	\$37,336.78
02/01/20	Rochester Regional Ch	PayPal		Advertising & Promotion	\$150.00	\$37,186.78

## Restricted Funds

Restricted	Moutrie Mem	L. Bridge	Junction	Audubon	Pathway	Foundation	Garden	Balance
Balance	\$3,576.60	\$1,051.65	\$3,085.00	\$200.00	\$5,000.00	\$4,700.00	\$272.75	\$17,886.00
	<b>-\$3,576.60</b>			<b>-\$200.00</b>	<b>-\$273.40</b>			<b>-\$4,050.00</b>
Balance	\$0.00	\$1,051.65	\$3,085.00	\$0.00	\$4,726.60	\$4,700.00	\$272.75	\$13,836.00
Garden Donations								
Prede	\$200.00							
Tim Moutrie	\$48.60							
Fitzpatrick	\$24.15							
Total	\$272.75							
Garden Fund	\$13,749.35							
Wiegands	<b>-\$3,700.00</b>	Deposit						
Wiegands	<b>-\$350.00</b>	Design						
Payments	<b>-\$4,050.00</b>							

# Crusin' for the Trails

## May 2, 2020

The plan is to start in downtown Rochester at Rochester Mills Beer Co and bike to Lake Orion via the trail. Once in Lake Orion, we would have a beer at Oat Soda Bar. At the halfway point, we would work with the Paint Creek Cider Mill for everyone to get 2 donuts, but no beer since we would have already given them a beer at Oat Soda. It would make this part of the ride pretty easy. The ride would conclude back in downtown Rochester with a beer at Rochester Mills. The Friends of the Paint Creek Trail is to be the charity of choice for the ride.

If you would like to tie in a raffle at the conclusion of the event, that would be your choice. Whatever you would like to raffle off (bike or gift cards or something else) would be your job to secure them and sell the tickets. I would handle the ride, registration and pay for the all of the swag, beer and donuts. I would then donate a part of the tickets back to the friends group just like in the past.

Steve Johnson @ Motor City Brew Tours  
Guided Bus, Bike & Walking Tours to Michigan Breweries  
Web: <http://MotorCityBrewTours.com>  
Ph: 248-825-3085

## Moutrie Pollinator Garden Budget

### Expenses

Cash Expense	\$	\$	\$
Site Design by Wiegands		350.00	
Site Preparation & Planting by Wiegands/SiteScape		12095.00	
Stone Marker ( Moutrie)		500.00	
Water Storage Tank		500.00	
Educational Signs and Brochures (estimated)		1500.00	
Future Site Sign		142.80	
Cash Expense Estimated for Project (10% contingency)			1508.78
Cash Expense for Project with Contingency			16596.58
<b>Non-Cash Expenses</b>			
Crushed Limestone( donated by WCI \$1500)	1500.00		
Benches (donated by others)	1200.00		
Cedar Trellis (donated by PCTC Board Member \$100)	100.00		
Total Non-Cash Expense	2800.00		
<b>Total Estimated Cost</b>	<b>19396.58</b>		

### Funding from Friends' Resources

Moutrie Memorial Fund		3576.00	
RJWC Donation for Educational Path		5000.00	
Audubon Society Bird Donation		200.00	
Community Foundation Greater Rochester Grant		2200.00	
Second Grant		2500.00	
Ray Wiegands Donation (Pledged)		200.00	
Anonymous Donor Pledge (Paid to Trail Directly)		300.00	
Additional Donations Received to Date		272.75	
Prede	\$200.00		14248.75
Tim Moutrie	\$48.60		
Fitzpatrick	\$24.15		
Additional Funds Required from Donations or Friends w/o Contingency			839.05
Additional Funds Required from Donations or Friends with Contingency			2347.83
<i>Note: Maximum Commitment by Friends to Cover Shortfall in Funding</i>			<i>2700.00</i>

### Other Funding Sources or Donations

WCI Contractors (Crushed limestone)	Done	1500.00
Benches (by others)	Pending	1200.00
Cedar Trellis (by PCTC Board Member)	Pending	<u>100.00</u>
	Total	2800.00

### Disbursements By:

Trail	Friends	Comment
	\$350.00	Paid to Wiegands for design
\$5,990.00		Paid to SiteScape for Boulder & Pathway work
	\$3,700.00	Paid to Trail
-\$300.00		Anonymous donation for project sent directly
\$142.80		Paid to Signs by Tomorrow for "Future Site Sign"
\$5,832.80	\$4,050.00	Subtotal
	\$1,782.80	Due Trail for Reimbursement